European Institute of Innovation & Technology

A body of the European Union

Guidelines for the 2026-2028 Cross-KIC "EIT Regional Innovation & Internationalisation" and estimated budgets

Version: 1.0
Date: 16 June 2025

These Guidelines form an integral part of EIT's Invitation to submit a KIC Business Plan and its content is deemed mandatory

Introduction

The purpose of this document is to facilitate the preparation of the Cross-KIC proposal and estimated budget, allowing the analysis of the KICs' integrated portfolio of activities and governance structures, which are essential elements to assess, monitor and incentivise long-term business-like partnerships.

IMPORTANT NOTE: the terms set out in the EIT KIC Partnership Agreement (PA) and in the 2026-2027 Grant Agreement (GA) shall take precedence over these Guidelines.

These guidelines are an integral part of the call invitation for GA2026-2027 and are composed by the following parts:

- Annotated guidance on Part A
- Annotated guidance on Part B

The Cross-KIC application consists of the Application Forms (Part A) and the Technical Description (Part B) that, in the context of the Cross-KIC multiannual strategy taking into account the results achieved to date, shall provide a strategic overview of the proposed plan, targets and budget for 2026, 2027 and 2028.

KICs must ensure consistency of the information provided in the Cross-KIC proposal and the KIC Strategic Agenda (i.e. KPI values). In this respect, with this Cross-KIC activity implementation, by 2027, KICs are expected to support the achievement of the KPI 7-year targets as outlined in the 2021-2027 KIC Strategic Agenda. KICs shall take the opportunity to exceed the 2026-2027 yearly planned targets if this will helps achieving the overall 2021-2027 KPI targets.

At the Funding and Tenders portal, further guidance and manuals are available for information purposes.

Cross-KIC proposal submission

The Cross-KIC proposal must be submitted electronically using the individual links to the Funding and Tenders Portal (F&TP) that will be provided by EIT to each KIC. The submission shall comply with the templates and standards available in the portal.

The Cross-KIC *"EIT Regional Innovation & Internationalisation*" proposal (correctly filled in Part A in the F&TP and Part B as a PDF document, in English) shall be submitted together with the annex Consortium Agreement, duly signed by all participating KICs.

Completeness and Compliance check

After the submission deadline, the EIT carries out a completeness and consistency check on the Cross-KIC proposal's alignment with the Guidelines. The EIT will inform the coordinating KIC about the completeness check outcome and request corrections within five working days, if relevant.

After approval by the EIT, the Cross-KIC proposal *Part A and Part B* will compose 'GA Annex 1 (Description of the action)', and the chapter 3 of Part A will be the budget for the proposal 'GA Annex 2 (Estimated budget)'.

Publication of the Proposal – confidentiality

In accordance with Article 7.2 (e) of the EIT-KIC Partnership Agreement, the KICs must publish their final Cross-KIC activity plan on their websites. Therefore, Part B of the Proposal shall be published. Part A is considered confidential.

Horizon Europe Programme

Application Form Proposal Template (EIT)

Annotated - Application forms (Part A)

Version 2.0
21 January 2022

Disclaimer
This document is aimed at informing potential applicants for Horizon Europe funding. It serves only as an example. The actual Web forms and templates, provided in the online submission system under the Funding and Tenders Portal, might differ from this example.

Structure of the Proposal

The proposal contains two parts:

- **Part A** of the proposal **is generated by the IT system. It is based on the information entered by the participants through the submission system in the Funding & Tenders Portal.** The participants can update the information in the submission system at any time before final submission.

- **Part B** of the proposal is the narrative part that includes three sections that each correspond to an evaluation criterion. Part B needs to be uploaded as a PDF document following the templates downloaded by the applicants in the submission system for the specific call or topic. The templates for a specific call may slightly differ from the example provided in this document.

The electronic submission system is an online wizard that guides you step-by-step through the preparation of your proposal. The submission process consists of 6 steps:

- Step 1: Logging in the Portal
- Step 2: Select the call, topic and type of action in the Portal
- Step 3: Create a draft proposal: Title, acronym, summary, main organisation and contact details
- Step 4: Manage your parties and contact details: add your partner organisations and contact details.
- Step 5: Edit and complete web forms for proposal part A and upload proposal part B
- Step 6: Submit the proposal

- **Instructions and footnotes in green will not appear in the text generated by the IT system.**
- **For options *[*in square brackets*]*: the option that applies will be automatically shown in the IT system (Part A) or included in the template of Part B offered by the IT system or you must select the appropriate value from a predefined list.**
- **For fields in [grey in square brackets] (even if they are part of an option as specified in the previous item): enter the appropriate data in the IT system.**
- **Data in coloured fields will be prefilled by the IT tool.**

In Part A, instructions in green font are part of the standard Horizon Europe guidance, while instructions highlighted in yellow are KIC-specific.

In Part B, KIC instructions are provided throughout the document as part of the specific KICs mandatory sections.

Please, DELETE ALL INSTRUCTIONS from the template when drafting the proposal.

Application Forms

Please check our wiki for help on navigating the form.

Horizon Europe

Application forms (Part A)

Topic: Horizon-EIT-2025-KIC-RegInnovInt

Type of action: EIT KICs

Type of Model Grant Agreement: EIT GA

Proposal number: Cross-KIC-Regional-Innovation & Internationalisation 2026-2027

Proposal acronym: Cross-KIC-Regional-Innovation & Internationalisation 2026-2027

Table of contents

Section	*Title*	*Action*
1	General information	
2	Participants	
3	Budget	
4	Ethics and security	
5	Other questions	

The forms must be filled in for each proposal using the templates available in the Submission System. Some data fields in the forms are pre-filled based on the previous steps in the Submission wizard.

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

1 – General information

Section 1 provides basic data on the proposal. It can be filled in by contacts of the coordinator. Other participants may view this section only. Read-only parts are marked in blue.

Topic	Type of action
Call	Type of Model Grant Agreement

Acronym	*HORIZON-EIT-2025-KIC- RegInnovInt*
Proposal title	*Cross-KIC Regional Innovation & Internationalisation 2026-2027*
	Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &
Duration in months	*36*
Fixed keyword	
Fixed keyword	*European Institute of Innovation and Technology (EIT)*
Free keywords	*Key words based on the KIC SA priorities on Cross-KIC* *Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).*

Abstract

The abstract should provide the reader with a clear understanding of the objectives of the proposal, how they will be achieved, and their relevance to the Work Programme. This summary will be used as the short description of the proposal in the evaluation process and in communications to the programme management committees and other interested parties. It must therefore be short and precise and should not contain confidential information. Use plain typed text, avoiding formulae and other special characters.. .

Executive summary on how the Cross-KIC EIT Regional Innovation & Internationalisation 2026-2028 covers the expected outcome, objectives, scope and expected impact as described in the EIT invitation call text.

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any EU programme, including the current call? *A `similar' proposal or contract is one that differs from the current one in minor ways, and in which some of the present consortium members are involved.*	○ Yes	○ No
Please give the proposal reference or contract number	XXXXX-X	

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

Declarations

These declarations can be filled in by any coordinator contact(s). All declarations are mandatory.

1) We declare to have the explicit consent of all applicants on their participation and on the content of this proposal.	☐
2) We confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted (unless explicitly authorised in the call conditions).	☐
3) We declare: – to be fully compliant with the eligibility criteria set out in the call – not to be subject to any exclusion grounds under the EU Financial Regulation 2018/1046 – to have the financial and operational capacity to carry out the proposed project.	☐
4) We acknowledge that all communication will be made through the Funding & Tenders Portal electronic exchange system and that access and use of this system is subject to the Funding & Tenders Portal Terms & Conditions.	☐
5) We have read, understood and accepted the Funding & Tenders Portal Terms & Conditions and Privacy Statement that set out the conditions of use of the Portal and the scope, purposes, retention periods, etc. for the processing of personal data of all data subjects whose data we communicate for the purpose of the application, evaluation, award and subsequent management of our grant, prizes and contracts (including financial transactions and audits).	☐
6) We declare that the proposal complies with ethical principles (including the highest standards of research integrity as set out in the ALLEA European Code of Conduct for Research Integrity, as well as applicable international and national law, including the Charter of Fundamental Rights of the European Union and the European Convention on Human Rights and its Supplementary Protocols. Appropriate procedures, policies and structures are in place to foster responsible research practices, to prevent questionable research practices and research misconduct, and to handle allegations of breaches of the principles and standards in the Code of Conduct.	☐
7) We declare that the proposal has an exclusive focus on civil applications (activities intended to be used in military application or aiming to serve military purposes cannot be funded). If the project involves dual-use items in the sense of Regulation 428/2009, or other items for which authorisation is required, we confirm that we will comply with the applicable regulatory framework (e.g. obtain export/import licences before these items are used).	☐
8) We confirm that the activities proposed do not – aim at human cloning for reproductive purposes; – intend to modify the genetic heritage of human beings which could make such changes heritable (with the exception of research relating to cancer treatment of the gonads, which may be financed), or – intend to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer. – lead to the destruction of human embryos (for example, for obtaining stem cells) These activities are excluded from funding.	☐
9) We confirm that for activities carried out outside the Union, the same activities would have been allowed in at least one EU Member State.	☐
10) *[Additional option for LUMP SUM grants:* For Lump Sum grants based on a detailed project budget: We understand and accept that the EU lump sum grants must be reliable proxies for the actual costs of a project and confirm that the detailed budget for the proposal has been established in accordance with our usual cost accounting practices and in compliance with the basic eligibility conditions for EU actual cost grants (see *AGA — Annotated Grant Agreement, art 6*) and exclude costs that are ineligible under the Programme. Purchases and subcontracting costs must be done taking into account best value for money and must be free of conflict of interest. *]*	☐

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

The coordinator is only responsible for the information relating to their own organisation. Each applicant remains responsible for the information declared for their organisation. If the proposal is retained for EU funding, they will all be required to sign a declaration of honour.

False statements or incorrect information may lead to administrative sanctions under the EU Financial Regulation.

2 – Participants

List of participating organisations

#	Participating Organisation Legal Name	Country
1	Participating KIC #1	
2	Participating KIC #2	
3	…	

For the list of entities eligible for funding, please check the EIT Call invitation.

Coordinator contacts have the rights to:

- *add, delete, edit and re-order partners in the consortium*
- *add, delete, edit and re-order contact points for those organisations*
- *edit all sections of the administrative forms*
- *upload, delete, view and download Part B and Annexes (when required for the call)*
- *submit the proposal*

Participant contacts may:

- *view all the information in this screen, but not edit it*
- *edit only the section for their organisation in the administrative forms (including budget)*
- *view the entire administrative forms*
- *view/download the Part B and other Annexes*

You can manage the list of organisations and access rights of persons at Step 4 of the submission process. You may identify and give access to as many contact persons of the selected organisations as you wish. The identification is based upon the e-mail address of the person. When you add a contact person, you will be prompted to supply the contact details: name, e-mail, phone.

Person in charge of the proposal (main contact person): Each organisation needs to have one main contact person identified; the main contact person will have to fill in full contact details in the administrative form. The 'Main Contact Person' for the coordinating organisation (Participant no. 1) will become the primary contact person for the Services. Other contact persons may also be identified and may receive read-only or full access rights. Contact persons with full access rights of the coordinator (Participant no. 1) will be called 'Coordinator contacts' in the Funding & Tenders Portal, while for the other participants 'Participant Contacts'; contact persons with read-only rights will be called 'Team Members'. Other contact persons are listed with basic details in the administrative form.

Access rights: The main contact person and contact persons of the coordinator with full access rights have the same level of rights: they can manage the list of participants and contacts, edit any part of the administrative part of the proposal and upload any attachments (eg. Part B - technical description), and submit the proposal. Contact persons with read-only rights can only view/download the information. Participant contacts with full access rights can only edit their section of the administrative form and view all proposal data.
Access rights can be revoked by the Coordinating Organisation contacts. The person who created the proposal cannot be deleted.

Invitation: All contacts will receive an e-mail and a notification to the Portal about the invitation to the proposal upon saving the data at Step 4 of the submission process.

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

Organisation data

The section shows the administrative data of the participating organisation as registered and/or validated in the central registry of organisations of the European Commission, linked to the given PIC number. Data in blue is read-only, modification is not possible in the proposal forms. For more information on how to modify this information, please visit the online manual on the participant register.

PIC ***Legal name***

Short name

Address of the organisation

Street

Town

Postcode

Country

Webpage

Specific legal statuses

Read more about legal statuses.

Public ..... unknown

Legal person ..... unknown

Non-profit ..... unknown

International organisation..... unknown

International organisation of European interest..... unknown

Secondary or Higher education establishment..... unknown

Research organisation..... unknown

SME status

The enterprise data of the organisation is taken from the Beneficiary Register. Changes to the self-declared or self-assessed SME data can be performed by the self-registrant or by the LEAR (Legal Entity Appointed Representative) in the Beneficiary Register.

SME self declared status ..... unknown

SME self-assessment ..... unknown

SME validation sme ..... unknown

Based on the above details of the Beneficiary Registry the organisation is not an SME (small- and medium-sized enterprise) for the call.

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

Departments carrying out the proposed work

The information serves mainly statistical purposes. For determining the eligibility of the proposal, the official address of the organisation is taken into account.

Department 1

Department name		☐ not applicable
	☐ Same as organisation address	
Street	*Please enter street name and number*	
Town		
Postcode		
Country		

Links with other participants

Please indicate if there are dependencies with other participants of the proposal.
Two participants (legal entities) are dependent on each other where there is a controlling relationship between them:
** A legal entity is under the same direct or indirect control as another legal entity;or*
** A legal entity directly or indirectly controls another legal entity;or*
** A legal entity is directly or indirectly controlled by another legal entity.Control:*

Legal entity A controls legal entity B if:
** A, directly or indirectly, holds more than 50% of the nominal value of the issued share capital or a majority of the voting rights of the shareholders or associates of B, or*
** A, directly or indirectly, holds in fact or in law the decision-making powers in B.*

The following relationships between legal entities shall not in themselves be deemed to constitute controlling relationships:
(a) the same public investment corporation, institutional investor or venture-capital company has a direct or indirect holding of more than 50 % of the nominal value of the issued share capital or a majority of voting rights of the shareholders or associates;
(b) the legal entities concerned are owned or supervised by the same public body.

Type of link	***Participant***	
*[*Same group*]* *[*Controls*]* *[*Is controlled by*]*	*Select one participant from the list of participants*	

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

Main contact person

It is the main scientist or team leader in charge of the proposal for the participant. For participant number 1 (the coordinator), this will be the person the EU services will contact concerning this proposal (e.g. for additional information, invitation to hearings, sending of evaluation results, convocation to negotiations). The data in blue is read-only. Details (name, first name and e-mail) of Main Contact persons should be edited in Step 4 of the Submission wizard.

Title Gender ○ Woman ○ Man ○ Non binary

First name Last name

E-mail

Position in org. *Please indicate the position of the person*

Department ☐ Same as organisation

☐ Same as organisation address

Street

Town Post code

Country

Website

Phone 1 Phone 2

Other contact persons

First name	Last name	e-mail	Phone

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

Researchers involved in the proposal NOT APPLICABLE TO EIT/KICs

It needs instructions that we only need names of researchers and add a link with definition of researcher.

Include also person in charge of the proposal if a researcher

The table shows the data of the researchers as registered in the person profile of the portal. Data is read-only; modification is not possible in the proposal forms. For more information on how to modify this information, please visit the online manual on the participant registry.

Title	First Name	Last Name	Gender	Nationality	E-mail	Career stage[1]	Role of researcher (in the project)	Reference Identifier	Type of identifier
			[Woman] [Man] [Non-binary]			[Category A – Top grade researcher] [Category B – Senior researcher] [Category C – Recognised researcher] [Category D – First stage researcher]	[Leading] [Team member]		[ORCID] [Researcher Id] [Other - specify]

[1] Career stages as defined in Frascati 2015 manual:
Category A – Top grade researcher: the single highest grade/post at which research is normally conducted. Example: 'Full professor' or 'Director of research'.
Category B – Senior researcher: Researchers working in positions not as senior as top position but more senior than newly qualified doctoral graduates (IsCED level 8). Examples: 'associate professor' or 'senior researcher' or 'principal investigator'.
Category C – Recognised researcher: the first grade/post into which a newly qualified doctoral graduate would normally be recruited. Examples: 'assistant professor', 'investigator' or 'post-doctoral fellow'.
Category D – First stage researcher: Either doctoral students at the IsCED level 8 who are engaged as researchers, or researchers working in posts that do not normally require a doctorate degree. Examples: 'PhD students' or 'junior researchers' (without a PhD).

Role of participating organisation in the project *Applicants may select more than one option.* *For guidance on the different options, please go to the online manual on the Funding & Tenders Portal.*		*Definitions*
Project management	☐	*Click if your organisation will do project management activities (i.e. assigning the tasks, reporting and interface with the EC). These tasks are normally carried out by the coordinator, but other participants can also contribute.*
Communication, dissemination and engagement	☐	*Click if your organisation will be in charge of communication, dissemination and engagement. This can be centralised by one partner or split across the partners.*
Provision of research and technology infrastructure	☐	*Click if your organisation is providing a research facility or research equipment.*
Co-definition of research and market needs	☐	*Click if your organisation will be involved in the co-defining the research and market needs. Usually, it is a company that intends to later use the research results, or a NGO that will use the solution. This will help the project further tailor its results to respond to specific needs of the end user.*
Civil society representative	☐	*Click if your organisation belongs to civil society (NGO, association, organisation, consumer group, community group, charity, etc.).*
Policy maker or regulator, incl. standardisation body	☐	*Click if your organisation is a policy maker (local, regional, national, European level), regulator or a standardisation body.*
Research performer	☐	*Click if your organisation is in charge of performing the research during the project.*
Technology developer	☐	*Click if your organisation is in charge of developing the technology during or after the project.*
Testing/validation of approaches and ideas	☐	*Click if your organisation is in charge of testing/validating the approach and ideas.*
Prototyping and demonstration	☐	*Click if your organisation is in charge of developing the prototypes and performing demonstrations.*
IPR management incl. technology transfer	☐	*Click if your organisation is in charge of IPR management including technology transfer at the end of the grant.*
Public procurer of results	☐	*Click if your organisation (public authority, hospital, university, local government, etc) will be using the results afterwards.*
Private buyer of results	☐	*Click if your organisation (from the private sector) will be using the results afterwards.*
Finance provider (public or private)	☐	*Click if your organisation will be providing the financing for the exploitation during or after the end of the project.*
Education and training	☐	*Click if your organisation is in charge of educating and training researchers.*
Contributions from the social sciences or/and the humanities	☐	*Click if your organisation is in charge of contributing to the social sciences or/and the humanities dimension to the research project.*
Other Specify (50 character limit):	☐	

List of up to 5 publications, widely-used datasets, software, goods, services, or any other achievements relevant to the call content. *NOT APPLICABLE TO EIT/KICs*

Type of achievement		**Short description**
*[*Publication*]* *[*Dataset*]* *[*Software*]* *[*Good*]*		Key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID). Publications, in particular journal articles, are expected to be open access. Datasets are expected to be FAIR and 'as open as possible, as closed as necessary'.

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

*[*Service*]* *[*Other achievement*]*		

List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal

Name of Project or Activity	**Short description**

Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work

Name of infrastructure or equipment	**Short description**

Gender equality plan

In alignment with PA Art 6.1. c, KICs must have a Gender Mainstreaming Policy in place.

Having a gender equality plan is an eligibility criterion for Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries. Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature (applicable on calls with deadlines in 2022 and beyond). Does the organisation have a Gender Equality Plan (GEP) covering the elements listed below? **Minimum process-related requirements (building blocks) for a GEP** – **Publication:** formal document published on the institution's website and signed by the top management – **Dedicated resources:** commitment of human resources and gender expertise to implement it. – **Data collection and monitoring:** sex/gender disaggregated data on personnel, beneficiaries of activities, and incorporation of gender dimension into innovation and education content. Annual reporting based on indicators.	○ Yes	○ No

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

– **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers. **Content-wise, following areas** to be **covered** and addressed via concrete measures and targets are: ○ work-life balance and organisational culture; ○ gender balance in leadership and decision-making; ○ gender equality in recruitment and career progression; ○ Gender equality in core pillars: innovation, business creation & acceleration, education: gender balanced participation, inclusive programme design, integration of gender dimension into innovation and education content; ○ measures against gender-based violence including sexual harassment.		

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

3 – Budget for the proposal

			Estimated expenditure								Estimated income					
											Requested EU contribution			Revenues	Other sources of financing		
			Estimated eligible costs								EU contribution to eligible costs						
No	Participant name	Country	A. Personnel costs/€ (a1)	B. Subcontracting costs/€ (b)	C. Purchase costs			D. Other cost categories	E. Indirect costs/€ (e) = 25% * [(a1) + (c1) + (c2) + (c3) + (d6) + (d7)]	Total eligible costs (h) = (a1) + (b) + (c1) + (c2) + (c3) + (d) + (e)	Funding rate (U)	Maximum EU contribution to eligible costs (l) = (U) * (h)	Requested EU contribution to eligible costs/€ (Requested grant amount) (m) (n)	Income generated by the action (o)	Financial contributions (q)	Own resources (r)	Total estimated income (s)=(n)+(o)+(p)+(q) + (r)
					C.1 Travel and subsistence/€ (c1)	C.2 Equipment/€ (c2)	C.3 Other goods, works and services/€ (c3)	D.X [specific cost category] /€ (dx)									
1	Participant 1	NL															
2	Participant 2	LB															
	Affiliated Entity	LB															
3	Participant 3	DE															
	Associated Partner	AR															
Total																	

Possible ‘Other cost categories’ for Horizon Europe

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

			Estimated project expenditure										
			Estimated eligible costs										
			D. Other cost categories										
No	Participant name	Country	D.1 Financial support to third parties (Actual costs) (d1)	D.2 Internally invoiced goods and services (Unit costs - usual accounting practices) (d2)	[D.3 Transnational access to research infrastructures (Unit costs) (d3)]	[D.4 Virtual access to research infrastructures (Unit costs) (d4)]	[D.5 PCP/PPI procurement costs (Actual costs) (d5)]	[D.6 Euratom Cofund staff mobility costs (Unit costs) (d6)]	[D.7 ERC additional funding (Actual costs) (d7)]	[D.8 ERC additional funding (subcontracting, FSTP and internally invoiced goods and services) (Actual costs) (d8)]			
1	Participant 1	NL											
2	Participant 2	LB											
	Affiliated Entity	LB											
3	Participant 3	DE											
	Associated Partner	AR											
Total													

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

4 – Ethics and Security

Ethics issues table

This table should be completed as an essential part of your proposal. Please go through the table and indicate which elements concern your proposal by answering 'Yes' or 'No'. If you answer 'Yes' to any of the questions,

- *indicate in the adjacent box at which page in your full proposal further information relating to that ethics issue can be found, and*
- *provide additional information on that ethics issue in the Ethics Self-Assessment section.*

For more information on each of the ethics issues and how to address them, including detailed legal references, see the guidelines 'How to Complete your Ethics Self-Assessment'.

1. HUMAN EMBRYONIC STEM CELLS AND HUMAN EMBRYOS			Page
Does this activity involve Human Embryonic Stem Cells (hESCs)?		○ Yes ○ No	
If **YES**:	Will they be directly derived from embryos within this project?	○ Yes ○ No	
	Are they previously established cells lines?	○ Yes ○ No	
	Are the cell lines registered in the European registry for human embryonic stem cell lines?	○ Yes ○ No	
Does this activity involve the use of human embryos?		○ Yes ○ No	
If **YES**:	Will the activity lead to their destruction?	○ Yes ○ No	
2. HUMANS			Page
Does this activity involve human participants?		○ Yes ○ No	
If **YES**:	Are they volunteers for non medical studies (e.g. social or human sciences research)?	○ Yes ○ No	
	Are they healthy volunteers for medical studies?	○ Yes ○ No	
	Are they patients for medical studies?	○Yes ○ No	
	Are they potentially vulnerable individuals or groups?	○ Yes ○ No	
	Are they children/minors?	○ Yes ○ No	
	Are they other persons unable to give informed consent?	○ Yes ○ No	
Does this activity involve interventions (physical also including imaging technology, behavioural treatments, etc.) on the study participants?		○ Yes ○ No	
Does it involve invasive techniques?		○ Yes ○ No	
Does it involve collection of biological samples?		○ Yes ○ No	
Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation Regulation (EU 536/2014)? (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products)		○ Yes ○ No	

If **YES**:	Is it a clinical trial?	○ Yes ○ No	
	Is it a low-intervention clinical trial?	○ Yes ○ No	
3. HUMAN CELLS / TISSUES (not covered by section 1)			Page
Does this activity involve the use of human cells or tissues?		○ Yes ○ No	
If **YES**:	Are they human embryonic or foetal cells or tissues?	○ Yes ○ No	
	Are they available commercially?	○ Yes ○ No	
	Are they obtained within this project?	○ Yes ○ No	
	Are they obtained from another project, laboratory or institution?	○ Yes ○ No	
	Are they obtained from biobank?	○ Yes ○ No	
4. PERSONAL DATA			Page
Does this activity involve processing of personal data?		○ Yes ○ No	
If **YES**:	Does it involve the processing of special categories of personal data (e.g.: sexual lifestyle, ethnicity, genetic, biometric and health data, political opinion, religious or philosophical beliefs)?	○ Yes ○ No	
	If **YES**: Does it involve processing of genetic, biometric or health data?	○ Yes ○ No	
	Does it involve profiling, systematic monitoring of individuals, or processing of large scale of special categories of data or intrusive methods of data processing (such as, surveillance, geolocation tracking etc.)?	○ Yes ○ No	
Does this activity involve further processing of previously collected personal data (including use of preexisting data sets or sources, merging existing data sets)?		○ Yes ○ No	
Is it planned to export personal data from the EU to non-EU countries?		○ Yes ○ No	
If **YES**:	Specify the type of personal data and countries involved:		
Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country?		○ Yes ○ No	
If **YES**:	Specify the type of personal data and countries involved		
Does this activity involve the processing of personal data related to criminal convictions or offences?		○ Yes ○ No	
5. ANIMALS			Page
Does this activity involve animals?		○ Yes ○ No	
If **YES**:	Are they vertebrates?	○ Yes ○ No	

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

	Are they non-human primates (NHP)?	○ Yes ○ No	
	Are they genetically modified?	○ Yes ○ No	
	Are they cloned farm animals?	○ Yes ○ No	
	Are they endangered species?	○ Yes ○ No	
6. NON-EU COUNTRIES			Page
Will some of the activities be carried out in non-EU countries?		○ Yes ○ No	
If **YES**:	Specify the countries:		
In case non-EU countries are involved, do the activities undertaken in these countries raise potential ethics issues?		○ Yes ○ No	
If **YES**:	Specify the countries:		
Is it planned to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?		○ Yes ○ No	
Is it planned to import any material from non-EU countries into the EU or from a non-EU country to another non-EU country? For data imports, see section 4.		○ Yes ○ No	
If **YES**:	Specify material and countries involved:		
Is it planned to export any material from the EU to non-EU countries?		○ Yes ○ No	
If **YES**:	Specify material and countries involved:		
Does this activity involves low and/or lower-middle income countries, (if yes, detail the benefit-sharing actions planned in the self-assessment)		○ Yes ○ No	
Could the situation in the country put the individuals taking part in the activity at risk?		○ Yes ○ No	
7. ENVIRONMENT & HEALTH and SAFETY			Page
Does this activity involve the use of substances or processes that may cause harm to the environment, to animals or plants (during the implementation of the activity or further to the use of the results, as a possible impact)?		○ Yes ○ No	
Does this activity deal with endangered fauna and/or flora /protected areas?		○ Yes ○ No	
Does this activity involve the use of substances or processes that may cause harm to humans, including those performing them (during the implementation of the activity or further to the use of the results, as a possible impact)?		○ Yes ○ No	
8. ARTIFICIAL INTELLIGENCE			Page
Does this activity involve the development, deployment and/or use of Artificial Intelligence? (if yes, detail in the self-assessment whether that could raise ethical concerns related to human rights and values and detail how this will be addressed).		○ Yes ○ No	

9. OTHER ETHICS ISSUES		Page
Are there any other ethics issues that should be taken into consideration?	○ Yes ○ No	
Please specify: (Maximum number of characters allowed: 1000)		

I confirm that I have taken into account all ethics issues above and that, if any ethics issues apply, I will complete the ethics self-assessment as described in the guidelines 'How to Complete your Ethics Self-Assessment'. ☐

ETHICS SELF-ASSESSMENT

If you have entered any issues in the ethics issue table, you must perform an ethics self-assessment in accordance with the guidelines "How to Complete your Ethics Self-Assessment" and complete the table below.

Ethical dimension of the objectives, methodology and likely impact
Explain in detail the identified issues in relation to: – objectives of the activities (e.g. study of vulnerable populations, etc.) – methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.) – the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political or financial adverse consequences, misuse, etc.)
Compliance with ethical principles and relevant legislations
Describe how the issue(s) identified in the ethics issues table above will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the E U / national legal and ethical requirements of the country or countries where the tasks are to be carried out. It is reminded that for **activities performed in a non-EU countries**, they should also be allowed in at least one EU Member State.

Security issues table

Please indicate, by answering Yes or No to all of the questions in the below table, if the proposed activity will use and/or generate information which might raise security concerns. If an answer is Yes, then indicate in the adjacent box at which page in your full proposal further information relating to that issue can be found.

1. EU classified information (EUCI)[2]			Page
Does this activity involve information and/or materials requiring protection against unauthorised disclosure (EUCI)?		○ Yes ○ No	
If **YES**:	Is the activity going to use classified information as background[3] information?	○ Yes ○ No	
	Is the activity going to generate EU classified foreground[4] information as results?	○ Yes ○ No	
Does this activity involve HE associated and/or third countries?		○ Yes ○ No	
If **YES**:	Do participants from non-EU countries need to have access to EUCI?	○ Yes ○ No	
	Do the non-EU countries concerned have a security of information agreement with the EU	○ Yes ○ No	
2. MISUSE			Page
Does this activity have the potential for misuse of results?		○ Yes ○ No	
If **YES**:	Does the activity provide knowledge, materials and technologies that could be channelled into crime and/or terrorism?	○ Yes ○ No	
	Could the activity result in the development of chemical, biological, radiological or nuclear (CBRN) weapons and the means for their delivery?	○ Yes ○ No	
3. OTHER SECURITY ISSUES			Page
Does this activity involve information and/or materials subject to national security restrictions?		○ Yes ○ No	
If yes, please specify: *(Maximum number of characters allowed: 1000)*			
Are there any other security issues that should be taken into consideration?		○ Yes ○ No	
If yes, please specify: (Maximum number of characters allowed: 1000)			

[2] According to the Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information, "European Union classified information (EUCI) means any information or material designated by an EU security classification, the unauthorised disclosure of which could cause varying degrees of prejudice to the interests of the European Union or of one or more of the Member States".

[3] Classified background information is information that is already classified by a country and/or international organisation and/or the EU and is going to be used by the project. In this case, the project must have in advance the authorisation from the originator of the classified information, which is the entity (EU institution, EU Member State, third state or international organisation) under whose authority the classified information has been generated.

[4] EU classified foreground information is information (documents/deliverables/materials) planned to be generated by the project and that needs to be protected from unauthorised disclosure. The originator of the EUCI generated by the project is the European Commission.

5 – Other questions

Two-stage calls NOT APPLICABLE TO EIT/KICs

The full stage-2 proposal must be consistent with the short outline proposal submitted to the stage 1 – in particular with respect to the proposal characteristics addressing the concepts of excellence and impact.

Are there substantial differences compared to the stage-1 proposal?	○ Yes	○ No

Questions showed only in answer is Yes:
Please list the substantial differences, and indicate the reasons

☐	Partnership	*List the substantial differences and indicate the reasons*
☐	Budget	*List the substantial differences and indicate the reasons*
☐	Approach	*List the substantial differences and indicate the reasons*

[Additional modular extension for Calls with clinical trials: Essential information to be provided for proposals including clinical trials / studies / investigations

A 'clinical study' is defined as any clinical research involving a substantial amount of work related to the observation of, data collection from, or diagnostic or therapeutic intervention on multiple or individual patients. It includes but is not limited to clinical studies defined by the Clinical trials regulation (REGULATION (EU) No 536/2014).

Are clinical studies / trials / investigations included in the work plan of this project?	○ Yes	○ No

Please upload the dedicated annex 'Essential information for clinical studies / trials / investigations' (a Word template is provided under 'download templates' in the up-load section for Part B and Annexes).

This document should include the relevant information of each clinical study / trial / investigation included in the work plan of this project.

Please give a short title, an acronym or a unique identifier to each clinical study / trial / investigation, to be used as a reference / identifier in the other parts of the proposal	Add Remove

European Institute of Innovation & Technology

A body of the European Union

Horizon Europe Programme

Proposal Application Form Template (EIT)

Project proposal – Technical description (Part B)

Version 4.0
16 December 2024

Disclaimer
This document is aimed at informing potential applicants for Horizon Europe funding. It serves only as an example. The actual Web forms and templates, provided in the online submission system under the Funding and Tenders Portal, might differ from this example.

Proposal template part b: technical description

The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria. Sections 1, 2 and 3 each correspond to an evaluation criterion.

Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, budget and consortium composition during grant preparation.

Page limit: The title, list of participants and sections 1, 2 and 3, together, should not be longer than 45 pages. All tables, figures, references and any other element pertaining to these sections must be included as an integral part of these sections and are thus counted against this page limit. The number of pages included in each section of this template is only **indicative**.

The page limit will be applied automatically. **At the end of this document you can see the structure of the actual proposal that you need to submit, please remove all instruction pages.**

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.

Please, do not consider the page limit as a target! It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long proposals in a positive light.

The following formatting conditions apply.

The reference font for the body text of proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No. 9 L (Linux distributions).

The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

This document is tagged. Do not delete the tags; they are needed for our internal processing of information, mostly for statistical gathering. In that light, please do not move, delete, re-order, alter tags in any way, as they might create problems in our internal processing tools. Tags do not affect or influence the outcome of your application.

DEFINITIONS	
Critical risk	A critical risk is a plausible event or issue that could have a high adverse impact on the ability of the project to achieve its objectives. Level of likelihood to occur (Low/medium/high): The likelihood is the estimated probability that the risk will materialise even after taking account of the mitigating measures put in place. Level of severity (Low/medium/high): The relative seriousness of the risk and the significance of its effect.
Deliverable	A report that is sent to the Commission or Agency providing information to ensure effective monitoring of the project. There are different types of deliverables (e.g. a report on specific activities or results, data management plans, ethics or security requirements).
Impacts	Wider long term effects on society (including the environment), the economy and science, enabled by the outcomes of R&I investments (long term). It refers to the specific contribution of the project to the work programme expected impacts described in the destination. Impacts generally occur some time after the end of the project.
Milestone	Control points in the project that help to chart progress. Milestones may correspond to the achievement of a key result, allowing the next phase of the work to begin. They may also be needed at intermediary points so that, if problems have arisen, corrective measures can be taken. A milestone may be a critical decision point in the project where, for example, the consortium must decide which of several technologies to adopt for further development. The achievement of a milestone should be verifiable.
Objectives	The goals of the work performed within the project, in terms of its research and innovation content. This will be translated into the project's results. These may range from tackling specific research questions, demonstrating the feasibility of an innovation, sharing knowledge among stakeholders on specific issues. The nature of the objectives will depend on the type of action, and the scope of the topic.
Outcomes	The expected effects, over the medium term, of projects supported under a given topic. The results of a project should contribute to these outcomes, fostered in particular by the dissemination and exploitation measures. This may include the uptake, diffusion, deployment, and/or use of the project's results by direct target groups. Outcomes generally occur during or shortly after the end of the project.
Pathway to impact	Logical steps towards the achievement of the expected impacts of the project over time, in particular beyond the duration of a project. A pathway begins with the projects' results, to their dissemination, exploitation and communication, contributing to the expected outcomes in the work programme topic, and ultimately to the wider scientific, economic and societal impacts of the work programme destination.
Research output	Results generated by the action to which access can be given in the form of scientific publications, data or other engineered outcomes and processes such as software, algorithms, protocols and electronic notebooks.
Results	What is generated during the project implementation. This may include, for example, know-how, innovative solutions, algorithms, proof of feasibility, new business models, policy recommendations, guidelines, prototypes, demonstrators, databases and datasets, trained researchers, new infrastructures, networks, etc. Most project results (inventions, scientific works, etc.) are 'Intellectual Property', which may, if appropriate,

	be protected by formal 'Intellectual Property Rights'.
Technology Readiness Level	See Work Programme General Annexes B

Guidance on the use of generative AI tools for the preparation of the proposal
When considering the use of generative artificial intelligence (AI) tools for the preparation of the proposal, it is imperative to exercise caution and careful consideration. The AI-generated content should be thoroughly reviewed and validated by the applicants to ensure its appropriateness and accuracy, as well as its compliance with intellectual property regulations. Applicants are fully responsible for the content of the proposal (even those parts produced by the AI tool) and must be transparent in disclosing which AI tools were used and how they were utilized. Specifically, applicants are required to: • Verify the accuracy, validity, and appropriateness of the content and any citations generated by the AI tool and correct any errors or inconsistencies. • Provide a list of sources used to generate content and citations, including those generated by the AI tool. Double-check citations to ensure they are accurate and properly referenced. • Be conscious of the potential for plagiarism where the AI tool may have reproduced substantial text from other sources. Check the original sources to be sure you are not plagiarizing someone else's work. • Acknowledge the limitations of the AI tool in the proposal preparation, including the potential for bias, errors, and gaps in knowledge.

⚠ *Fill in the title of your proposal below.*

TITLE OF THE PROPOSAL

⚠ *The consortium members are listed in part A of the proposal (application forms). A summary list should also be provided in the table below.*

List of participants

Participant No. *	Participant organisation name	Country
1 (Coordinator)	Participating KIC #1	
2	Participating KIC #2	
3	…	

* Please use the same participant numbering and name as that used in the administrative proposal forms.

Executive summary *[max. 2 pages]*

The Executive Summary is an integral part of Cross-KIC activity plan and will be published by the EIT on its website and in subsequent publications and press releases. **The coordinating KIC must ensure that the Executive Summary is a compelling and engaging summary of the Cross-KIC activities and aimed results, including an overview of key targets and indicators.** Acronyms and internal jargon should be avoided as the target audience for this part may not be familiar with the KICs, their activities and operations. The text must be proof-read and edited and may be accompanied by illustrations and/or photographs.

This chapter shall provide a summary of the Cross-KIC activity plan and should be drafted based on the content included in Part B. It shall concisely answer the following questions:

- What are the Cross-KIC activity objectives/priorities for the years 2026-2028 and the expected results?
- How is the proposed Cross-KIC activity plan relevant and appropriate for implementation of multiannual KIC strategy?
- How does it contribute to addressing KICs' target societal challenges, knowledge triangle integration and financial sustainability?
- How does it contribute to achieving the future impacts, including economic and societal ones defined through the impact KPIs in the EIT Impact Framework?

1. Excellence in regards to the KIC's Multiannual Strategic Agenda 2021-2027

Award criteria – aspects to be taken into account while writing this section.

- Relevance, value added and clarity and pertinence of the project's objectives
- Soundness of the proposed methodology, including the underlying concepts, models, assumptions, interdisciplinary approaches, appropriate consideration of the gender dimension in research and innovation content, and the quality of open science practices, including sharing and management of research outputs and engagement of citizens, civil society and end users where appropriate.
- Contribution to financial sustainability

- *No text is expected under this heading, only under 1.1. and 1.2.*
- *The following aspects will be taken into account only to the extent that the proposed work is within the scope of the KIC Strategic Agenda.*

1.1 Objectives and ambition *[max. 2 pages]*

This chapter shall address the topic according to the following structure:

- Please substantiate the value added and rationale for the cross-KIC activity.
- State the long terms objectives/ mission and the specific objectives for the cross-KIC activity. The objectives should be formulated according to the SMART methodology (specific, measurable, attainable, relevant and time-bound). For each objective, define appropriate indicators for measuring achievement (including a unit of measurement, baseline value – if relevant and target value).

  To complete the section, answer the following questions:

  1. What are the underlying reasons for the cross-KIC activity (e.g. in terms of policy context, strategic considerations)?
  2. What is the cross-KIC activity value added over the KICs individual activities?
  3. Are the objectives of an activity specific, measurable, attainable, relevant and time-bound? Has a proposal preliminary indication of a commercialisation approach of the project outputs, indicating close cooperation with the clients/citizens, potential financial returns from the project?
  4. How will an accomplishment of the objectives/ missions and impact be measured?
  5. What is a contribution to the relevant policy objectives/mission and the activity's distinctive EIT/EU added value?
- Please provide explanation how the activity will contribute to the **KICs financial sustainability or efficiency gains**. Please present potential contribution of the project towards achieving the Innovation Community's financial sustainability.

1.2 Methodology *[max. 4 pages]*

NOTE: This section should be presented as a narrative, including visuals. The detailed tasks and work packages are described below under the 'Implementation section'.

Where relevant, include how the project methodology complies with the 'do no significant harm' principle as per Article 17 of Regulation (EU) No 2020/852 on the establishment of a framework to facilitate sustainable investment (i.e. the so-called 'EU Taxonomy Regulation'). This means that the methodology is designed in a way it is not significantly harming any of the six environmental objectives of the EU Taxonomy Regulation.

Describe the overall methodology, including the concepts, models and assumptions that underpin your work. Explain how this will enable you to deliver your project's objectives. Present how you will monitor the activity's implementation. Refer to any challenges you may have identified in the chosen methodology and how you intend to overcome them.

Furthermore, highlight the following elements (which shall be detailed in the Consortium Agreement, following the template provided by the EIT):

- Involvement of the KICs in the Cross-KIC EIT Regional Innovation & Internationalisation decision-

making and implementation: explain in detail the governance and the decision-making mechanisms to be used, which shall include relevant high-level representatives of each participating KIC.

- Describe how cooperation among KICs participating in the Cross-KIC EIT Regional Innovation & Internationalisation is ensured within each Work Package as well as across the various Work Packages.
- Describe how cooperation among all Cross-KICs is ensured with a view to maximise impact while fostering synergies and complementarities (at least a quarterly coordination meeting between all Cross-KIC coordinators is recommended).
- Describe how simplification and resource efficiency is ensured and how lessons learned are being integrated.

In case the KIC plans to use Artificial Intelligence (AI) in any form, a clear description shall be provided.

> *NOTE: Regarding the implementation of Artificial Intelligence (AI) ethics in the EIT/KIC activities, the robustness assessment of Artificial Intelligence ethics should cover the whole of Horizon Europe, therefore the EIT/KIC activities. The definition of robustness should be applicable to a wide range of expected TRLs (including those financed by the EIT). The technical robustness cannot be evaluated as part of the ethics evaluation as this needs to be done by the technical evaluators in the context of the excellence criteria assessment by the EIT following the recommendation from the European Commission.*

Furthermore, please, describe how the following elements are addressed in the BP.

- **Open science**: Describe briefly how appropriate open science practices are implemented as an integral part of the proposed methodology. If you believe that none of these practices are appropriate for your Business Plan, please provide a justification here.

  > *NOTE: Open science is an approach based on open cooperative work and systematic sharing of knowledge and tools as early and widely as possible in the process. Open science practices include early and open sharing of research (for example through pre-registration, registered reports, pre-prints, or crowd-sourcing); research data management; measures to ensure reproducibility of results; providing open access to research results (such as publications, data, software, models, algorithms, and workflows); participation in open peer-review; and involving all relevant knowledge actors including citizens, civil society and end users in the co-creation of R&I agendas and contents (such as citizen science).*
  >
  > *Please note that this question does not refer to outreach actions that may be planned as part of communication, dissemination and exploitation activities. These aspects should instead be described below under 'Impact'.*

- **Social science**: for topics where the KIC Strategic Agenda foresees the need for the integration of social sciences and humanities, show the role of these disciplines at portfolio level or provide a justification if considered that these disciplines are not relevant to the proposed portfolio.
- **Gender dimension**: Describe how the Cross-KIC will contribute to achieving the EIT Community gender equality objectives outlined in the EIT Gender Equality Action Plan with a special focus on: increasing participation of women in business creation & acceleration and innovation programmes, increasing participation of women in men-dominated education areas, STEM, (through gender mainstreaming and targeted women/girls programmes); inclusive programme design; integration of gender dimension into innovation and education content (understood as integration of sex / gender

analysis[5]; reflecting on gender-specific context, objectives, scope, outcomes and impact of proposed activities). If you do not co consider integration of gender dimension to be relevant for a specific WP/programme, please provide a justification.

2. Impact

Award criteria – aspects to be taken into account while writing this section.

- Credibility of the pathways to **achieve the expected outcomes and economic and societal impacts** specified in the KIC Strategic Agendas and in the EIT Impact Framework, and the likely scale and significance of the KICs' contributions.
- Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the **dissemination and exploitation plan, including communication activities**.

- *No text is expected under this heading, only under 2.1. and 2.2.*
- *The results of the* Cross-KIC EIT Regional Innovation & Internationalisation 2026-2028 *should make a contribution to the expected outcomes set out for the KICs' Strategic Agendas over the medium term, and to the wider expected impacts and respective targets over the longer term.*
- *In this section you should show how KICs could contribute to the outcomes and impacts described in their Strategic Agendas and the KPIs in the EIT Impact Framework, the likely scale and significance of this contribution, and the measures to maximise these impacts.*

2.1 KIC's pathways towards impact *[max. 3 pages]*

Provide a **narrative** explaining how the project's results are expected to make a difference in terms of impact, beyond the immediate scope and duration of the project. The narrative should include the components below, tailored to your project.

(a) Describe the unique contribution your project results would make towards (1) the **outcomes** of the activities included in the Cross-KIC EIT Regional Innovation & Internationalisation, and (2) the **wider impacts**, in the longer term, specified in the respective destinations in the work programme.

- *Be specific, referring to the effects of your proposed activities, and not in general in this field.*
- *State the target groups that would benefit. Even if target groups are mentioned in general terms in the work programme, you should be specific here, breaking target groups into particular interest groups or segments of society relevant to this project.*
- *Only include outcomes and impacts where your project would make a significant and direct contribution. Avoid describing very tenuous links to wider impacts. However, include any potential negative environmental outcome or impact of the project including when expected results are brought at scale (such as at commercial level). Where relevant, explain how the potential harm can be managed.*

(b) Describe how the proposed scale and significance of the expected impacts contribute in achieving the objectives set in the KICs' Strategic Agendas 2021-2027. Additionally, describe how you propose to deliver impact bridging into a new framework 2028-2034.

[5] Sex and gender analysis refers to biological characteristics and social/cultural factors respectively. For guidance on methods of sex / gender analysis, please refer to https://ec.europa.eu/info/news/gendered-innovations-2-2020-nov-24_en See also: Gender Equality in Academia and Research – GEAR tool (EIGE) Stanford University: Methods of sex, gender, and Intersectional analyses.

- *'Scale' refers to how widespread the outcomes and impacts are likely to be. For example, in terms of the size of the target group, or the proportion of that group, that should benefit over time; 'Significance' refers to the importance, or value, of those benefits. For example, number of additional healthy life years; efficiency savings in energy supply.*

- *Explain your baselines, benchmarks and assumptions used for those estimates. Wherever possible, quantify your estimation of the effects that you expect from your project. Explain assumptions that you make, referring for example to any relevant studies or statistics. Where appropriate, try to use only one methodology for calculating your estimates: not different methodologies for each partner, region or country (the extrapolation should preferably be prepared by one partner).*

- *Your estimate must relate to this project only - the effect of other initiatives should not be taken into account.*

(c) Describe any requirements and potential barriers - arising from factors beyond the scope and duration of the project - that may determine whether the desired outcomes and impacts are achieved. These may include, for example, other existing activities that could be implemented. Indicate if these factors might evolve over time. Describe any mitigating measures you propose, within or beyond your project, that could be needed should your assumptions prove to be wrong, or to address identified barriers.

- *Note that this does not include the critical risks inherent to the management of the project itself , which should be described below under 'Implementation'.*

KPIs Tables - The Key Performance Indicators (KPIs) at portfolio level

Table 2.1.a List of EIT KPIs from the EIT Impact Framework

Year 2026-2027 and 2028

EIT Area	KPI Code	EIT KPI description	Target 2026-2027	Target 2028	Indicate total targets per WP 2026-2028	Indicate the responsible KIC
Innovation	EITHE02.1	Including but not limited to WP2 (EIT Jumpstarter and Booster Pilot) - Number of all innovations introduced on the market during the KAVA duration or within 3 years after completion. Innovations include new or significantly improved products (goods or services) sold.			15	
Business Creation	EITHE05.1	Including but not limited to WP2 (EIT Jumpstarter and Booster Pilot) - Number of start-ups established in year N by students enrolled and graduates from EIT labelled MSc and PhD programmes or by learners / participants in other EIT labelled activities To be eligible, a start-up should be created during EIT labelled programme (by students, participants) or within 3 years from the graduation (by graduates) or within 1 year in case of other EIT Label activities).			75	
Business Creation	EITHE03.2	Including but not limited to WP2 (EIT Jumpstarter and Booster Pilot) - Number of start-ups and scale-ups registered in EIT RIS Structured data: - Year of reporting - Company name - Company registration number - Company website - Country of registration - Gender of the CEO/owner - Reference to a specific KIC KAVA - Was the company supported through the HEI CBI? - Was the company supported through the cross-KIC project? Supporting evidence: n/a 4 country supported by KICs for at least 2 months in year N			150	

Business Creation	EITHE06.2	Including but not limited to WP2 (EIT Jumpstarter and Booster Pilot) - Investment attracted by KIC supported EIT RIS start-ups/scale-ups: Total EUR amount of private and public capital attracted within year N by supported start-ups/scale-ups established in the EIT RIS countries, that have received KIC business creation services support of total duration of at least two months, within a maximum of three years following the last received KIC KAVA support activity.			10 MEUR	
Horizontal Outputs	EITHE17.1	Including but not limited to WP0 (Management and Communication) - Reach of KIC's communication activities: This will present aggregated figures for the entire KIC (e.g. corporate account, CLCs, hubs, activities) ,[target to be defined per initiative, reported only], including - # website visitors/unique website visitors, - # social media following and engagement (data collected to include LinkedIn (and other channels if relevant) followers and engaged users on each channel), - # of external events organised by KIC and # of participants - # of external events where KIC and KIC activities were presented - # media coverage (articles and broadcast in global / European / national / local press, TV, radio, etc.) - % difference compared to previous year for all			60,000	
Horizontal Outputs	EITHE16.2	Including but not limited to WP0 (Management and Communication) - Number of results disseminated through the European Commission's dissemination tools.			21	
Horizontal Outputs	EITHE13.2 EITRIS	Including but not limited to WP0 (Management and Communication) - EIT RIS Success stories			9	
RIS-specific indicators	EITHE22	Including but not limited to WP1 (EIT Community Hubs) - Number of organizations from RIS Countries that attracted funding from ESIF with support from KICs, and the amount of funding attracted			5 (EUR 100,000)	
Innovation	EITHE02.4	WP3 (GO) – Internationalization: Number of innovations introduced on the market with a sales revenue of at least 10,000 EUR documented. Innovations include new or significantly improved products (goods or services) and processes sold.			5	
Business Creation	EITHE06.1	WP3 (GO) – Internationalization: Total EUR amount of private and public capital attracted within year N by supported start-up/scale-ups (per country) that have received KIC business creation services support of total duration of at least two months, within a maximum of three years following the last received KIC KAVA support activity.			7 MEUR	
Education	EITHE08.1	WP3 (GO) – Internationalization: Number of successful participants in EIT professional development courses, online training courses and other education/training activities delivered or in a process of delivery (by country and type of programme), including data on country of citizenship and gender. Only participants, who successfully finished the programme, will be counted. For this KPI, only those education and training activities which have clearly defined learning outcomes, and which carries out competency assessment method are applicable.			360	
Business Creation	EITHE03.1	WP3 (GO) - Number of startups and scale ups supported by KICs			37	
Horizontal Outputs	EITHE17	WP0 - Reach of KIC's communication activities: present aggregated figures for the Community Initiative [target to be defined per initiative, reported only], including - # website visitors/unique website visitors, - # social media following and engagement (data collected to include LinkedIn (and other channels if relevant) followers and engaged users on each channel), - # of external events organised by KIC and # of participants - # of external events where KIC and KIC activities were presented - # media coverage (articles and broadcast in global / European			Minimum 20% annual increase, comparing to previous year results for all WPs	

		/ national / local press, TV, radio, etc.) - % difference compared to previous year for all. For key events, minimum participant number shall be at least 400 with over 50% of external participants (not KIC or XKIC staff).				

Table 2.1.b List of Cross-KIC EIT Regional Innovation & Internationalisation KPIs

Year 2026-2027 and 2028

KPI Code	EIT KPI description	Target 2026-2027	Target 2028	Indicate total targets per WP 2026-2028	Indicate the responsible KIC
XKIC-RII01	Impact stories featuring testimonials produced per Initiative per year in line with EIT branding and communications requirements and showcased on website			12	
XKIC-RII02	Website updates per year with newsworthy news items per Community Initiative			12	
XKIC-RII03	Press announcements per year per Community Initiative with draft press releases and social media assets according to the EIT branding guidelines, generating media coverage			5	

2.2. Measures to maximise impact – Communications, exploitation *[max. 0.5 pages]*

- Describe the planned measures to maximise the impact of the EIT Cross-KIC Regional Innovation & Internationalisation. Describe the exploitation and communication measures that are planned towards the KICs and towards KICs' stakeholders.

  Communication[6] measures should promote the project throughout the full lifespan of the project. The aim is to inform and reach out to society and show the activities performed, and the use and the benefits the project will have for citizens. Activities must be strategically planned, with clear objectives, start at the outset and continue through the lifetime of the project. The description of the communication activities needs to state the main messages as well as the tools and channels that will be used to reach out to each of the chosen target groups.

  All measures should be proportionate to the scale of the project, and should contain concrete actions to be implemented both during and after the end of the project, e.g. standardisation activities. Your plan should give due consideration to the possible follow-up of your project, once it is finished. In the justification, explain why each measure chosen is best suited to reach the target group addressed.

  If exploitation is expected primarily in non-associated third countries, justify by explaining how that exploitation is still in the Union's interest.

- Outline your strategy for the management of intellectual property, foreseen protection measures, if applicable, and how these would be used to support exploitation.

- *You will need an appropriate consortium agreement to manage (amongst other things) the ownership and access to key knowledge (IT tool, etc.), indicating the owner(s) of the results in the final periodic report.*

3. Quality and efficiency of the implementation

[6] For further guidance on communicating EU research and innovation for project participants, please refer to the Online Manual on the Funding & Tenders Portal

Award criteria – aspects to be taken into account

- ***Quality and effectiveness of the work plan****, the relevance of the activities included in each work packages to achieve the objectives outlined under the excellence part.*
- ***Value for money, assessment of risks, and appropriateness of the effort*** *assigned to work packages (portfolio areas), and the resources overall*
- ***Implementation efficiency*** of the planned activities/measures
- *Capacity and* ***role of each participant****, and extent to which the* ***KIC consortium*** *as a whole brings together the necessary expertise.*

- No text is expected under this heading, only under 3.1. and 3.2.

3.1 Work plan and resources *[max. 20 - 30 pages – as shall be around 2 pages per WP; the tables must be filled as part of the Part B template. They are not IT supported at proposal submission: however, once the proposal is selected, while some of these tables will be IT supported in the grant agreement, all tables must be part of the Part B proposal template.]*

- Please, provide a brief presentation of the overall structure of the work plan;
- Please, provide a detailed work description:
  - a list of work packages (table 3.1a);
  - a description of each work package (table 3.1b);
  - a list of deliverables (table 3.1c);
    - *Give full details. Base your account on the logical structure of the project and the stages in which it is to be carried out. Each work package should be a substantial part of the work plan, and the number of work packages should be proportionate to the scale and complexity of the project.*
    - *Structure each work package by breaking it down into tasks. For each task or element of the work package, describe all activities to be carried out and quantify them (e.g., number of protocols, tests, measurements, combinations, study subjects, conferences, publications, etc.). Provide enough detail to clarify who will do this work and why it is needed for the project, (e.g., the level of qualification and number of person-months for personnel, as well as the requested equipment, consumables, meetings, etc.), to justify the proposed resources and so that progress can be monitored, including by the Commission*
    - *Resources assigned to work packages should be in line with their objectives and deliverables. You are advised to include a distinct work package on 'project management', and to give due visibility in the work plan to 'data management' 'dissemination and exploitation' and 'communication activities', either with distinct tasks or distinct work packages.*
    - *Please make sure the information in this section matches the costs as stated in the budget table in section 3 of the application forms, and the number of person months, shown in the detailed work package descriptions.*
  - a list of milestones (table 3.1d);

- a list of critical risks, relating to project implementation, that the stated project's objectives may not be achieved. Detail any risk mitigation measures. You will be able to update the list of critical risks and mitigation measures as the project progresses (table 3.1e);
- a table showing number of person months required (table 3.1f);
- a table showing description and justification of subcontracting costs for each participant (table 3.1g);
- a table showing justifications for 'purchase costs' (table 3.1h) for participants where those costs exceed 15% of the personnel costs (according to the budget table in proposal part A);
- if applicable, a table showing justifications for 'other costs categories' (table 3.1i);
- if applicable, a table showing in-kind contributions from third parties (table 3.1j)

Present the specific structure of the different work packages (at portfolio level) and their components. In this section, KICs shall provide an overview based on the logical structure of the Business Plan and the stages in which it is to be carried out. A general list shall be ensured in table 3.1a, while the detailed description of each work package shall be outlined in tables 3.1b.

Regarding the information to be provided in tables 3.1b:

- **Mandatory WPs** are:
  - WP0 Management and Communication
  - WP1 EIT Community Hubs
  - WP2 EIT Jumpstarter and Booster Pilot
  - WP3 GO Hubs and Global Platform - Israel, UK and Global Platform

3.2 Implementation efficiency *[e.g. 2 pages including tables]*

Please indicate the <u>total budget</u> for the cross-KIC activity in year 2026-2028 and its breakdown per KIC and main work packages.

The estimated total budget for this Cross-KIC proposal is <u>16.8 MEUR</u>.

Total Cost Summary Tables

2026 EIT Contribution

KIC / *Work Package*	KIC 1	KIC 2	KIC 3	KIC 4	KIC 5	KIC N…	Total Cost (€)
WP0							
WP1							
WP2							
WP3							
Total Cost €							

2027 EIT Contribution

KIC / *Work Package*	KIC 1	KIC 2	KIC 3	KIC 4	KIC 5	KIC N…	Total Cost (€)
WP0							
WP1							
WP2							
WP3							
Total Cost €							

2028 EIT Contribution

KIC / *Work Package*	KIC 1	KIC 2	KIC 3	KIC 4	KIC 5	KIC N…	Total Cost (€)
WP0							
WP1							
WP2							
WP3							
Total Cost €							

2026 – 2028 EIT Contribution

KIC / *Work Package*	KIC 1	KIC 2	KIC 3	KIC 4	KIC 5	KIC N…	Total Cost (€)
WP0							
WP1							
WP2							
WP3							
Total Cost €							

2026 – 2028 Total cost (with co-funding)

KIC / *Work Package*	KIC 1	KIC 2	KIC 3	KIC 4	KIC 5	KIC N…	Total Cost (€)
WP0							
WP1							
WP2							
WP3							
Total Cost €							

3.3 Capacity of participants and KIC Partnership as a whole *[max. 2 pages]*

NOTE: The individual members of the partnership are described in a separate section under Part A. There is no need to repeat that information here.

- Describe the consortium. How do they plan to bring together the necessary disciplinary and inter-disciplinary knowledge?
- Show how the partners will have access to critical infrastructure needed to carry out the project activities.
- Describe how the members complement one another (and cover the value chain, where appropriate)
- In what way does each of them contribute to the project? Show that each has a valid role, and adequate resources in the project to fulfil that role.

- **Tables for section 3.1**

⚠ *Use plain text for the tables in section 3.1. If the proposal is invited to start Grant Agreement preparation, these tables will have to be encoded in the grant management IT tool, where no graphics or special formats are supported.*

Table 3.1a: List of work packages

Work package No	Work Package Title	Lead Participant No	Lead Participant Short Name	Person-Months	Start Month	End month
WP0	Management and Communication					
WP1	EIT Community Hubs					
WP2	EIT Jumpstarter and Booster Pilot					
WP3	GO Hubs and Global Platform - Israel, UK and Global Platform					

Table 3.1b: Work package description *[around 2 pages per WP]*

For each work package:

Work package number	0
Work package title	MANAGEMENT AND COMMUNICATION

⚠ *Participants involved in each WP and their efforts are shown in table 3.1f. Lead participant and starting and end date of each WP are shown in table 3.1a.)*

Objectives

- The WP's objectives should be clearly linked with the intended and quantified impact.

Description of work (where appropriate, broken down into tasks), lead partner and role of participants. For each task, quantify the amount of work. Provide enough detail to justify the resources requested and clarify why the work is needed and who will do it. Deliverables linked to each WP are listed in table 3.1c (no need to repeat the information here). Please note that the budget allocated to this Work Package shall represent **10%** of the estimated total budget.

- Describe how the coordinating KIC and the participating KICs ensure that the management, coordination, communication, and dissemination/exploitation of the Cross-KIC's activities is efficient, effective and impactful.
- While responsibilities, coordination mechanisms, and decision-making procedures must be outlined in a Consortium Agreement (to be signed and submitted with the proposal) describe how participating KICs are involved in the governance of the Cross-KIC initiative.
- The governance structure shall include high-level representatives (or their empowered delegates) from each participating KIC, ensuring that decisions are made at the appropriate level and that strategic alignment across KICs is maintained.
- Describe how cooperation is ensured among participating KICs within each Work Package, as well as across the various Work Packages.
- Describe how coordination and cooperation with other Cross-KIC initiatives is maintained. A minimum of quarterly coordination meetings among all Cross-KIC coordinators is recommended to foster synergies, exchange good practices and avoid duplication.
- Describe the main communication, dissemination, and stakeholder engagement activities of the cluster. These should include the use of key dissemination tools and platforms such as the Horizon Results Platform, the EIT Knowledge Centre, and other European Commission services (e.g. Horizon Results Booster).

Table 3.1b: Work package description *[around 2 pages per WP]*

For each work package:

Work package number	1
Work package title	EIT COMMUNITY HUBS

⚠ *Participants involved in each WP and their efforts are shown in table 3.1f. Lead participant and starting and end date of each WP are shown in table 3.1a.)*

Objectives

- The WP's objectives should be clearly linked with the intended and quantified impact.

Description of work (where appropriate, broken down into tasks), lead partner and role of participants. For each task, quantify the amount of work. Provide enough detail to justify the resources requested and clarify why the work is needed and who will do it. Deliverables linked to each WP are listed in table 3.1c (no need to repeat the information here). Please note that the budget allocated to this Work Package shall represent **36%** of the estimated total budget.

- Describe how the network of EIT Community Hubs covering the EIT RIS area, aligned with the requirements of the EIT RIS Implementation Frameworks, established in 2023-2025, will be maintained
- Describe steps to improve the operations of the network of EIT Community Hubs, including exploring the possibility of increasing the number of Hubs with at least 1 FTE.
- Explain how the network of EIT Community Hubs could potentially be widen it to cover EU priority neighbourhood counties, associated to Horizon Europe but not currently eligible for the EIT RIS, including Moldova..
- Explain how the network of EIT Community Hubs will contribute strongly to the objectives of the EIT, including on increasing participation of women in innovation and entrepreneurship, and support the delivery of EIT Core KPIs.
- Describe how the network of EIT Community Hubs will facilitate deliver and facilitate tailored activities supporting the local innovation ecosystems, including supporting the implementation of the EIT Regional Innovation Booster in the countries hosting a pilot.
- Explain how the EIT RIS Platform will be enhanced to improve the visibility of the EIT Community and support the work of the network of EIT Community Hubs.
- Lay the groundwork to implement a potential IPA III-funded project to enhance the EIT Community Hub in Turkiye.
- Describe the initial efforts to be made by the EIT Community Hubs, where possible, towards achieving a degree of financial sustainability.

Table 3.1b: Work package description *[around 2 pages per WP]*

For each work package:

Work package number	2
Work package title	EIT JUMPSTARTER AND BOOSTER PILOT

⚠ *Participants involved in each WP and their efforts are shown in table 3.1f. Lead participant and starting and end date of each WP are shown in table 3.1a.)*

Objectives

- The WP's objectives should be clearly linked with the intended and quantified impact.

Description of work (where appropriate, broken down into tasks), lead partner and role of participants. For each task, quantify the amount of work. Provide enough detail to justify the resources requested and clarify why the work is needed and who will do it. Deliverables linked to each WP are listed in table 3.1c (no need to repeat the information here). Please note that the budget allocated to this Work Package shall represent **30%** of the estimated total budget.

- Describe how the EIT Jumpstarter pre-accelerator programme will be maintained and enhanced.
- Explain how eligibility of the EIT Jumpstarter could potentially be widen it to cover other EU priority neighbourhood counties, associated to Horizon Europe, but not currently eligible for the programme.
- Explain how the results and impact generated by the EIT Jumpstarter will be better tracked and made accessible to the EIT and other stakeholders.
- Please, describe the common implementation details of the EIT Regional Innovation Booster, covering at least 4 pilot countries, including the approach which will allow the EIT KICs to invest in the supported ventures.
- Provide an outline of the country-by-country bespoke innovation support journeys for the most promising local ventures in the pilot countries, plugging-in existing initiatives offered by the local authorities, the EIT Community and the EU, including by supporting access to the European Innovation Council and private venture capital.
- Describe strategies and measures the WP will implement to integrate gender dimension and increase participation of women in entrepreneurship and innovation.
- Describe efforts to be made towards achieving a degree of financial sustainability under the EIT Jumpstarter.

Table 3.1b: Work package description *[around 2 pages per WP]*

For each work package:

Work package number	3
Work package title	EIT GO HUBS AND GLOBAL PLATFORM - ISRAEL, UK AND GLOBAL PLATFORM

⚠ *Participants involved in each WP and their efforts are shown in table 3.1f. Lead participant and starting and end date of each WP are shown in table 3.1a.)*

Objectives

- The WP's objectives should be clearly linked with the intended and quantified impact.

Description of work (where appropriate, broken down into tasks), lead partner and role of participants. For each task, quantify the amount of work. Provide enough detail to justify the resources requested and clarify why the work is needed and who will do it. Deliverables linked to each WP are listed in table 3.1c (no need to repeat the information here). Please note that the budget allocated to this Work Package shall represent **24%** of the estimated total budget.

- Build tangible result driven collaborations between the EU and Israeli ecosystem, and the EU and UK ecosystem with a lasting impact, to support EU startups and drive EU innovation.
- Focus on delivering impactful collaborations, partnerships, and projects that result in real-world innovations and advancements in the concerned ecosystems.
- Accelerate the transfer of technology and knowledge between Europe and Israel, and Europe and UK by providing access to resources, networks, and mentorship.
- Strengthen the Hubs role as central nodes and a "one-stop-shops" for Europeans in the Israeli innovation ecosystem and in the UK innovation ecosystem, including through collaboration with the EU Delegations to Israel and UK, European embassies, VCs and companies in Israel and UK.
- Support European Market Competitiveness. Enhance the value proposition of the European market for cutting-edge Israeli and UK technologies.
- Strengthen connections with global ecosystems that align with EU and EIT interests, providing measurable value and creating agile opportunities for collaboration in strategic innovation valleys worldwide in addition to the existing Global Outreach Hubs, particularly India.

Table 3.1c: List of deliverables[7]

Only include deliverables that you consider essential for effective project monitoring.

List and description of expected key outputs in 2026-2028 and their expected date of delivery should be planned. Outputs shall be represented by deliverables at portfolio level. In the deliverable description in each WP, the coordinating KIC shall indicate which output it represents.

Outputs are what is directly produced or supplied through the KIC activities. In the context of the EIT, outputs may refer to the concrete technology, product, service, method, design, concept, methodology, approach, graduates, etc. created by an activity. Some outputs are monitored as KPIs. Examples: new products or processes, transformation of existing products, innovative education and training modules, new curricula and qualifications, e-learning modules, guidance material for new approaches and methodologies, testbeds and experimental facilities, prototypes, patents, publications, etc.

Deliverables are the tangible document, medium, or other artefact encapsulating the quantifiable outputs (e.g. products, services) created by an activity in pursuit of a specific objective and defined in the Business Plan for each specific WP. Deliverables represent the outputs in a format that can be uploaded in the Funding and Tenders Portal submission tool at the time of reporting. A deliverable shall be chosen in a way that can represent a proof of the portfolio's proper implementation. **A minimum of one deliverable shall be planned per WP**.

***Note**: Besides the mandatory deliverable listed in the table below, KICs are requested to propose additional deliverables linked to each WP. The total number of deliverables should be limited to what is necessary to meet the requirements of the Invitation Call and these Guidelines, particularly to substantiate the expected outcomes and impacts.*

Number	Deliverable name	Short description	Work package number	Short name of lead participant	Type	Dissemination level	Delivery date (in months)
D01-WP0	Data Management Plan	Short description of FAIR data, security, ethics, etc.	WP0		DMP	PU	6
D02-WP0	Annual Communication Action Plan and Calendar	Annual Action Plan that covers the planned and foreseen tasks related to external communications and branding, dissemination activities as well as the channels and tools to be mobilised, including expected results and KPIs. A calendar containing the key events and announcements (press releases, key Call openings, etc.) planned by the KIC as well as key events. The calendar foresees updates throughout the year.	WP0		R	PU	1,13,25
D03-WP0	Factsheet	EIT Community branded factsheet with mission and vision, key results and impact numbers achieved and most recent impact stories, testimonials from high-level stakeholders, designed as a leaflet in 3-4 pages, to be updated annually. Example here.	WP0		DEC	PU	6, 18, 30

[7] You must include a data management plan (DMP) and a plan for dissemination and exploitation including communication activities as distinct deliverables within the first 6 months of the project. The DMP will evolve during the lifetime of the project in order to present the status of the project's reflections on data management. A template for such a plan is available in the Online Manual on the Funding & Tenders Portal.

D04-WP0	Financial Sustainability Yearly Report (N-1)	Yearly report on financial sustainability and revenue generation across all Work Packages based on the provided EIT template.	WP0		R	SEN	13,25,36
D05-WP0	Annual Gender Mainstreaming Report	Annual report on gender mainstreaming - following the EIT template with instructions provided, with a special focus on: increasing participation of women in innovation, business creation & acceleration, programmes; inclusive programme design; incorporation of gender dimension into innovation content; gender balance in all sub granted activities, including at decision making at all levels.	WP0		R	SEN	3,15,27
D06-WP0	Annual EIT RIS Activity Update	Outline of the activities implemented in the EIT RIS area by the EIT KICs and EIT Community activities in the previous year.	WP0		R	PU	6, 18, 30
D07-WP0	EIT Community Hubs Annual Action Plans	Outline of the planned activities of each EIT Community Hub	WP1			INT	2, 14, 26
D08-WP0	EIT Community Hubs Activities and Performance Report	Outline of the Activities and Performance of the EIT Community Hubs in the previous year	WP1			INT	2, 14, 26
D09-WP0	GO – Internationalization annual management report	Annual management report	WP4			INT	12, 24, 36
D10-WP0	Israel - Internationalization annual management report	Annual management report	WP4			INT	12, 24, 36
D11-WP0	UK - Internationalization annual management report	Annual management report	WP4			INT	12, 24, 36
D12-WP0	Global Platform- Internationalization annual management report	Annual management report	WP4			INT	12, 24, 36
D13-WP0	GO Communication - Internationalization annual management report	Annual management report	WP4			INT	12, 24, 36

KEY

Deliverable numbers in order of delivery dates. Please use the numbering convention <WP number>.<number of deliverable within that WP>.
For example, deliverable 4.2 would be the second deliverable from work package 4.

Type:

Use one of the following codes:

- R: Document, report (excluding the periodic and final reports)
- DEM: Demonstrator, pilot, prototype, plan designs
- DEC: Websites, patents filing, press & media actions, videos, etc.
- DATA: Data sets, microdata, etc.
- DMP: Data management plan
- ETHICS: Deliverables related to ethics issues.

SECURITY: Deliverables related to security issues
OTHER: Software, technical diagram, algorithms, models, etc.

Dissemination level:
Use one of the following codes:
PU – Public, fully open, e.g. web (Deliverables flagged as public will be automatically published in CORDIS project's page)
SEN – Sensitive, limited under the conditions of the Grant Agreement
Classified R-UE/EU-R – EU RESTRICTED under the Commission Decision No2015/444
Classified C-UE/EU-C – EU CONFIDENTIAL under the Commission Decision No2015/444
Classified S-UE/EU-S – EU SECRET under the Commission Decision No2015/444

Delivery date
Measured in months from the project start date (month 1)

Table 3.1d: List of milestones

A milestone is a specific point within a BP's life cycle used to measure the progress toward the objectives to be achieved within the BP period. A milestone is a reference point that marks a significant event or a relevant decision point during the BP implementation. Milestones could be thought of as essential steps that, when taken, will get the KIC closer to achieving the planned objectives. Milestones cannot be confused with deliverables, but they may be represented by an output or result.

Milestone number	Milestone name	Related work package(s)	Due date (in month)	Means of verification

KEY
Due date
Measured in months from the project start date (month 1).

Means of verification
Show how you will confirm that the milestone has been attained. Refer to indicators if appropriate. For example: a laboratory prototype that is 'up and running'; software released and validated by a user group; field survey complete and data quality validated.

Table 3.1e: Critical risks for implementation

Please, describe any requirements and potential barriers - arising from factors beyond the scope and duration of the Business Plan, being operational or thematic - that may determine whether the desired outcomes and impacts are achieved. These may include, for example, other R&I work within and beyond Horizon Europe; regulatory environment; targeted markets; user behaviour. Indicate if these factors might evolve over time. Describe any mitigating measures you propose, within or beyond your Business Plan, that could be needed should your assumptions prove to be wrong, or to address identified barriers.

Description of risk (indicate level of (i) likelihood, and (ii) severity: Low/Medium/High)	Work package(s) involved	Proposed risk-mitigation measures

Definition critical risk:

A critical risk is a plausible event or issue that could have a high adverse impact on the ability of the project to achieve its objectives.

Level of likelihood to occur: Low/medium/high

The likelihood is the estimated probability that the risk will materialise even after taking account of the mitigating measures put in place.

Level of severity: Low/medium/high

The relative seriousness of the risk and the significance of its effect.

Table 3.1f: Summary of staff effort

Please indicate the number of person/months over the whole duration of the planned work, for each work package, for each participant. Identify the work-package leader for each WP by showing the relevant person-month figure in bold.

	WPn	WPn+1	WPn+2	Total Person-Months per Participant
Participant Number/Short Name				
Participant Number/ Short Name				
Participant Number/ Short Name				
Total Person Months				

Table 3.1g: 'Subcontracting costs' items

For each participant, describe and justify the tasks to be subcontracted (please note that core tasks of the project should not be sub-contracted[8]). Under the "description of tasks and justification", please clearly include the WP, task (and subtask, if relevant) number, with a description of the type of subcontracted activity and a justification for the need, including also why the task cannot be implemented directly by the KICs. Subcontracting costs with descriptions without a direct reference to the WP, task/subtask and a reasonable explanation (justification for the need) will not be accepted.

Participant Number/Short Name		
	Cost (€)	**Description of tasks and justification**
Subcontracting		

Table 3.1h: 'Purchase costs' items (travel and subsistence, equipment and other goods, works and

[8] KICs shall not subcontract tasks related to the coordination of the Cross-KIC WPs.

services)

Please complete the table below for each participant if the sum of the costs for 'travel and subsistence', 'equipment', and 'other goods, works and services' exceeds 15% of the personnel costs for that participant (according to the budget table in proposal part A). Under the "justification", please clearly include the WP, task (and subtask, if relevant) number, with a description of the type of activity and a justification for the need, including also why the task cannot be considered as subcontracted. Costs listed without a direct reference to the WP, task/subtask and a reasonable justification will not be accepted. Please, refer to page 12-13 of the AGA v2.0 of 1 April 2025 for further details on how to distinguish purchase costs and subcontracting costs. The record must list the largest cost items down to the level that the remaining costs are below 15% of personnel costs.

Participant Number/Short Name		
	Cost (€)	**Justification**
Travel and subsistence		
Equipment		
Other goods, works and services		
Remaining purchase costs (<15% of pers. Costs)		
Total		

Table 3.1i: 'Other costs categories' items (e.g. internally invoiced goods and services)

Please complete the table below for each participant that would like to declare costs under other costs categories (i.e. internally invoiced goods and services), irrespective of the percentage of personnel costs.
Under the "justification", please clearly include the WP, task (and subtask, if relevant) number, with a description of the type of activity and a justification for the need. Costs listed without a direct reference to the WP, task/subtask and a reasonable justification won't be accepted.

Participant Number/Short Name		
	Cost (€)	**Justification**
Financial support to third parties		
Internally invoiced goods and services		

Table 3.1j: 'In-kind contributions' provided by third parties

Please complete the table below for each participant that will make use of in-kind contributions (non-financial resources made available free of charge by third parties). In kind contributions provided by third parties free of charge are declared by the participants as eligible direct costs in the corresponding cost category (e.g. personnel costs or purchase costs for equipment).

Participant Number/Short Name			
Third party name	**Category**	**Cost (€)**	**Justification**
	Select between Seconded personnel Travel and subsistence Equipment Other goods, works and services		

	Internally invoiced goods and services		

ANNEXES TO PROPOSAL PART B

The following annex is mandatory to be submitted together with the proposal Part B:

- **Consortium Agreement (CA)** signed by all participating KICs, following the DESCA model.

Electronically signed on 17/06/2025 16:22 (UTC+02) in accordance with Article 11 of Commission Decision (EU) 2021/2121