

**DECISION 01/2025****OF THE MEMBER STATE REPRESENTATIVES GROUP****ON THE RULES OF PROCEDURE OF THE MEMBER STATE REPRESENTATIVES GROUP****THE MEMBER STATE REPRESENTATIVES GROUP,**

Having regard to Regulation (EU) No 2021/819 of the European Parliament and of the Council of 20 May 2021 on the European Institute of Innovation and Technology (recast)¹ (hereafter 'EIT Regulation'), in particular, Article 5 (3) and Article 6(p) thereof, and Section 3 (6) of the Statutes of the EIT annexed to the EIT Regulation;

Having regard to Decision (EU) No 2021/820 of the European Parliament and of the Council of 20 May 2021 on the Strategic Innovation Agenda of the European Institute of Innovation and Technology (EIT) 2021-2027: Boosting the Innovation Talent and Capacity of Europe and repealing Decision No 1312/2013/EU² (hereafter 'EIT Strategic Innovation Agenda');

Having regard to Decision 18/2021 of the EIT Governing Board of 7 May 2021 on the Rules of procedure of the EIT Governing Board and Executive Committee³, and particular, Article 9 thereof;

Having regard to Decision 15/2025 of the EIT Governing Board of 1 September 2025 on the cooperation with the Member State Representatives Group⁴ repealing and replacing Decision 10/2022 of the EIT Governing Board of 16 March 2022 on the cooperation with the Member State Representatives Group.

WHEREAS

(1) Pursuant to the recast EIT Regulation that entered into force on 20 May 2021, the Member State Representatives Group (MSRG) has been established;

(2) The MSRG shall advise the EIT Governing Board, the EIT Director and the EIT Knowledge and Innovation Communities (KICs).

(3) Decision 15/2025 of the EIT Governing Board on the cooperation with the Member State Representatives Group provides that the draft Rules of Procedure including provisions on conflict of interest for the MSRG shall be prepared by the EIT Secretariat and shall be adopted by the MSRG.

HAS DECIDED AS FOLLOWS:

¹ OJ L 189/61 of 28.5.2021

² OJ L 189/91 of 28.5.2021

³ Ares(2021)3139636

⁴ Ares(2025)7072416



Article 1

Membership, nomination and mandates

- (1) In accordance with Article 5.3 of the EIT Regulation, the Member State Representatives Group (hereinafter ‘MSRG’) is composed of one representative from each Member State and each country associated to Horizon Europe (hereinafter “Representative(s)”).
- (2) Member States and each country associated to Horizon Europe shall nominate substitutes who can stand in for the representatives in the meetings of the MSRG or in any other Representative task and duty, including voting rights. The nomination of a representative and one substitute of the MSRG shall be made by each Member State and each country associated to Horizon Europe in accordance with Article 3 of Decision 15/2025 of the Governing Board of the EIT on the cooperation with the Member State Representatives Group. Nominations and any changes to the nominations shall be notified by the Member States and each associated country directly to the EIT Secretariat.
- (3) The Representatives and substitutes shall inform the EIT Secretariat as soon as possible of relevant professional changes or other changes that could affect their independency or place them in a conflict of interest situation. Following assessment by the EIT Secretariat, the MSRG Chairpersons shall consider whether such changes affect their capacity as a Representative or could represent a conflict of interest as per Article 10 of the present Rules of Procedure. In such a case, the Chairpersons may ask the respective Representative to vacate the current position and the respective Member State or associated country to nominate a new Representative. Until the new nomination takes place, the respective Member State or associated country shall be represented by the substitute.

Article 2

Chairpersons

- (1) The MSRG shall be co-chaired by a MSRG Representative and the Director of the EIT or, in duly justified cases, its representative. The EIT Director has no voting rights. The Representative, elected as co-chairperson, has the same voting rights as other Representatives.
- (2) The MSRG shall elect the co-chairperson from among its members. The mandate of the co-chairperson shall be three years, with a possibility to be extended once for further three years. If the co-chairperson is not elected, the meeting(s) shall be chaired on a temporary basis by the Director of the EIT or its representative.
- (3) Representatives may propose themselves as candidates in their own names or be proposed by another Representative. In the case of replacement of the co-chairperson, the names of those wishing to stand as candidates must be submitted in writing by the candidates themselves to the outgoing co-chairperson and the EIT Director within 10 working days before the meeting at which the election is to take place. The names of the candidates shall be communicated to the Representatives by the EIT Secretariat.
- (4) The election requires a simple majority of the Representatives present. Each Representative shall have one vote.
- (5) The election shall be held by an online secret voting or secret ballot vote. The EIT Secretariat shall extract the voting results which shall be verified and certified by the EIT Director.
- (6) A vote is held even if there is only one candidate. If there are more than two candidates and a simple majority is not reached, a second secret vote shall be held between the two candidates who obtained the highest number of votes.



- (7) Additional secret voting shall be held until one candidate obtains a simple majority of the Representatives present. If a simple majority cannot be reached, a new election shall be held at the latest at the following meeting of the MSRG.
- (8) The co-chairperson may be removed from office following a decision by a simple majority of the Representatives present if a proposal for removal is submitted by at least one-third of the Representatives at least 10 working days before the meeting.
- (9) Should the co-chairperson's position be vacated for whatever reason, a new co-chairperson shall be elected as soon as possible or at the next meeting of the MSRG, following the procedure as outlined under this article.

Article 3

Convening and location of meetings

- (1) The EIT Director as a co-chairperson of MSRG shall convene the meetings of the MSRG.
- (2) The MSRG shall meet at least twice a year as laid down in Article 14 (1) of Decision 15/2025 of the Governing Board. These meetings may take place online, in person or in a hybrid form.
- (3) In cooperation with the KICs, the MSRG shall devote at least one dedicated session within the MSRG meetings each year to facilitate potential synergies and complementarities between EIT and KICs activities a) with national or regional programmes and initiatives in accordance with Article 9 (4) of Decision 15/2025 of the Governing Board on the cooperation with the MSRG, b) with Horizon Europe and other EU programmes or instruments referring to the EIT SIA, chapter 3.7.
- (4) The MSRG and the EIT Secretariat shall ensure that the timing of the meetings of the MSRG is coordinated with the meetings of the EIT Governing Board, with a view to facilitating the timely delivery of the opinions of the MSRG to the decisions of the EIT Governing Board referred to in Article 14 (3) of the Decision 15/2025 of the Governing Board on the cooperation with the MSRG.
- (5) Physical or hybrid meetings shall be held at the EIT's premises or at the EIT Liaison Office in Brussels. In exceptional cases, physical or hybrid meetings can be held at another location.

Article 4

Attendance of the MSRG and quorum

- (1) Representatives shall attend the meetings of the MSRG. In the event that a Representative is unavailable, a Substitute may attend in their place. It is the responsibility of the Representative to ensure that the Substitute is adequately briefed prior to the meeting and debriefed afterward to facilitate effective participation.
- (2) In order for the MSRG to be able to convene, there shall be a quorum of a simple majority of its members. If the quorum is not met, the EIT Director may convene a meeting, but decisions/opinions on matters specified in point 6 of Section 3 of Annex I of the EIT Regulation shall be adopted via written procedure following the meeting unless the members present decide unanimously to convene an extraordinary meeting.
- (3) The EIT Director or its representative and the co-chairperson shall chair the meetings of the MSRG. The EIT Director or its representative may be assisted by other EIT staff at the meeting. If the Representative, elected as co-chairperson cannot attend a meeting, the meeting shall be chaired by the Director of the EIT or its representative.



- (4) Upon invitation by the MSRG, the KIC representatives, may attend the meeting of the MSRG in relation to a particular agenda item.
- (5) The Chairperson of the EIT Governing Board or a member of the Governing Board representing the Chairperson may attend the meeting of the MSRG without voting rights.
- (6) The European Commission shall also be invited to attend the meetings of the MSRG without voting rights.
- (7) The Chairpersons may exceptionally invite representatives of third parties or experts to contribute to the discussion on a particular agenda item. Their attendance shall be limited to the agenda item to which they have been invited. A declaration of intention and a declaration of honour (Annex I and II) shall be submitted by the representative of third parties or experts prior to the MSRG meeting to the EIT Secretariat.
- (8) At each meeting, the EIT Secretariat shall draw up an attendance list and keep track of the attendance records.

Article 5

Agenda, secretariat support and MSRG Documents

- (1) The EIT shall ensure adequate secretarial and administrative support for the meetings/activities of the MSRG.
- (2) The EIT Secretariat shall draw up a provisional agenda and distribute it to the Representatives after consulting the Chairpersons. The co-chairperson and the Representatives can suggest items to be included in the agenda provided that these items fall within the scope of Article 5.3 of the EIT Regulation.
- (3) The provisional agenda shall be adopted by the MSRG at the start of each meeting.
- (4) The EIT Secretariat shall send calendar invitations, draft agendas, and any related documents to the Representatives in principle no later than ten working days in advance to the date of the meetings. This period may be reduced in case the quorum is not met at the initially scheduled MSRG meeting.
- (5) In line with Article 8 of Decision 15/2025 of the Governing Board of the EIT, the EIT shall organise meeting facilities in case of physical or hybrid meetings, background materials and summaries, provide technical coordination for the preparation of opinions/advice or any other input the MSRG may require in order to ensure and facilitate the performance of the tasks assigned to MSRG by the EIT Regulation and arrange the reimbursement of travel expenses.

Article 6

Decision-making

- (1) As far as possible, the MSRG shall adopt its decisions, opinions and/or advice by consensus of the Representatives present which shall be reflected in the summaries of the meetings of the MSRG.
- (2) In the absence of consensus, opinions issued by the MSRG in relation to the areas referred to in point 6 of Section 3 of Annex I of the EIT Regulation shall be put to a vote. A simple majority of the Representatives present shall be required in order for an opinion to be adopted. Votes shall be taken by show of hands, either in person or online, unless the Chairpersons or one third of the Representatives request a secret voting. Secret ballot voting shall be held using a secret online voting tool or secret ballot vote. The secret online voting or secret ballot vote shall be organised and facilitated by the EIT Secretariat.



- (3) Opinions issued by the MSRG in relation to the extension or termination of the EIT's partnership agreements with the KICs and/or on the conclusion of a memorandum of cooperation with each KIC, shall be formalised, besides the summaries, in a separate document which shall consolidate the final opinion of the MSRG within a period of ten working days after the related MSRG meeting.
- (4) The recommendations and opinions of the MSRG shall be compiled in the EIT Annual Activity Report (AAR) in accordance with the Article 18 of the GB Decision 15/2025.

Article 7

Written procedure

- (1) If required, the MSRG may deliver its opinion through the use of written procedure, in principle, in the topics listed in point 6 of Section 3 of Annex I of the EIT Regulation, provided that the draft/document has already been discussed during a MSRG meeting. Following the MSRG meeting, the draft document shall be circulated to MSRG Representatives for comments.
- (2) The EIT Secretariat shall collect the responses submitted by the Representatives and compile them into a single document. Responses submitted after the given deadline shall not be taken into consideration. Subsequently, the consolidated final draft document which shall summarise the opinion of the MSRG shall be submitted by email by the EIT Secretariat to the MSRG for approval.
- (3) The consolidated final document shall be adopted by the MSRG by a simple majority of the votes cast. Each Representative shall have one vote. A simple majority shall be achieved where more voting members vote in favour of a proposal than vote against it. Failure to vote will be counted as a vote in favour. Representatives shall submit their votes within 10 working days from the date on which the written procedure was launched. The Chairpersons shall inform via the EIT Secretariat the Representatives of the outcome of a written procedure, and no later than 10 working days after the expiry of the time limit.
- (4) If it is not possible to reach simple majority, the Chairpersons will decide on the way forward.

Article 8

Working language

The working language of the MSRG shall be English.

Article 9

Minutes and Summary of meetings

- (1) All meetings of the MSRG shall be recorded. The recordings shall be available to the Representatives after the meetings.
- (2) Meeting minutes shall be drafted by the EIT Secretariat and sent to MSRG members for comments. Any divergence of opinions/views expressed during the meeting by the MSRG member shall be reflected in the draft minutes, upon request of the respective member. After consulting the MSRG members, the consolidated meeting minutes shall then be adopted by the Chairpersons.
- (3) Once the minutes are adopted, they shall be made available on the MSRG shared collaboration web space, while the Summary of the meeting prepared by the EIT Secretariat shall be published on the EIT's website.



Article 10

Prevention of conflicts of interest

10.1 Definitions

- a) **EIT activities** means activities foreseen under Article 6 of the EIT Regulation, and in particular, the activities listed in Article 5.3 of the EIT Regulation, where the advice of the MSRG shall be sought;
- b) **Confidential Information** means all information, facts, data and any other matters of which a Representative/Substitute of the MSRG has acquired knowledge, either directly or indirectly, as a result of his/her MSRG activities whether or not contained in a document of any kind (electronic or on paper or any other medium);
- c) **Interest means** the relation of being objectively concerned in something, e.g. by having a right or title thereto, a claim thereupon, or a share therein;
- d) **Conflict of interest (CoI)** means a conflict between the public duty for the Representative/Substitute and private interests or interests of his/her close family members, which could improperly influence the performance of his/her official duties and responsibilities;
- e) **Actual conflict of interest** means a situation where a person stands to benefit directly or indirectly, either from a personal, professional, economic or related point of view, when exercising his/her duties and responsibilities for the MSRG;
- f) **Potential conflict of interest** means a situation where a person stands to potentially benefit either from a personal, professional, economic or related point of view when exercising his/her duties and responsibilities for the MSRG;
- g) **Personal interest** means any situation where a person's private interests — such as outside professional relationships or personal financial assets — interfere or may be perceived to interfere with his/her performance of official duties;
- h) **Interests of close family members** means interests held by partners, family members and relatives belonging to the same household or under the care of the members of the household or of immediate family (i.e. spouse, partner, parents, dependant family member);
- i) **Professional interest** means any interest linked to the professional background or activities of the persons in question, such as access to privileged information related, or career progression or other financial/non-financial gain or benefit which is related to the EIT, KIC entities, partners or other direct or indirect recipient of EIT grants.
- j) **KIC partner organisation** means a legal entity which is a member of a KIC and may include, in particular, higher education institutions, vocational education and training providers, research organisations, public institutions, public or private companies, financial institutions, regional and local authorities, foundations and not-for-profit organisations;
- k) **Co-location centre or CLC** means a physical hub, established in an open and transparent manner, which promotes links between and active collaboration among knowledge triangle actors and acts as a focal point for knowledge exchange and through which the KICs' partners are able to access facilities and the expertise needed to pursue their common objectives;
- l) **Affiliated entity to the KIC Legal Entity or CLC**: entity with a capital link to the KIC Legal Entity or CLC (e.g. parent, shareholder, subsidiary);
- m) **Grant applicant** means an entity with or without legal personality who has submitted an application in a grant award procedure;
- n) **Beneficiary** means an entity with or without legal personality with whom a grant agreement has been signed;
- o) **Subgrantee**: recipient of financial support to third parties from the beneficiaries under the grant agreements signed with the EIT.



10.2 Sources of Conflict of Interest

The following interests shall be considered as a source of Conflict of Interest, actual or potential, (non - exhaustive list):

- a) **Economic interest means** any substantial financial interests including holding of stocks and shares, equity, bonds, partnership interests in the capital of a company, one of its subsidiaries or a company in which it has a holding⁵;
- b) **Member of a Managing Body** or equivalent structure means any participation in the internal decision - making body (e.g. board membership, directorship) of a public or private entity, carrying out any of the EIT activities pursuant to Article 6 of the Regulation;
- c) **Member of advisory body** means any participation in the works of an advisory body, created permanent or created ad hoc, managed by a body with an interest in the subject matter, with a right to have an influence on its output(s) in relation to the EIT activities;
- d) **Strategic advisory role** for a company means any participation (present or past), with a right to vote on/influence the outputs, in an advisory board/steering committee with the role of providing advice/expressing opinions on the (future) strategy, direction and development activities of the entity related to the EIT activities;
- e) **Consultancy/Advice** means an activity where the person concerned provided/provides advice or services on in a particular field (including both remunerated and non - remunerated activities). Any Contracts or collaborations with the EIT falling outside the work of the MSRG as identified above should be specified under this activity. The subject matter should only indicate the domain in which the consultancy is/has been active;
- f) **Employment** means any form of regular, occasional or ad hoc occupation or business, part - time or full - time, paid or unpaid, including self - employment, in or for any legal or natural person carrying out any of the activities falling under the EIT' s scope of action (as defined in Article 6 of the EIT Regulation); this includes also services provided on an honorary basis (i.e. for free or without the payment of fees or emoluments);
- g) **Intellectual property rights** means rights on the subject matter granted to creators and owners of works that are the result of human intellectual creativity (creations of their minds) and may lead to a financial gain. Plain authorship and publications shall not be declared;
- h) **Other membership or affiliation** means any membership or affiliation not falling under the definitions provided above and relevant for the purposes of the present decision, to anybody carrying out any of the activities on which the EIT's outputs impact, including professional organisations.

10.3 Conflict of Interest

The following situations shall be considered as conflict of interests (non - exhaustive list):

⁵Financial instruments on which the individual has no influence on its financial management are not to be considered relevant for the purposes of the present decision, i.e. personal insurance policies, collective investments funds or deposits contracted as a regular customer.



- a) Involvement of the Representative/substitute in the preparation and/or submission of a KIC proposal and/or an application for an EIT grant (proposal for KIC Business Plan (s), for Cross-KIC activity, request for additional funding etc.);
- b) If a Representative/substitute stands to benefit directly or indirectly either from a personal, professional or economic point of view if a KIC proposal and/or an application for an EIT grant (proposal for KIC Business Plan (s), for Cross-KIC activity, request for additional funding etc.) is accepted;
- c) If a Representative/substitute stands to benefit directly or indirectly either from a personal, professional or economic point of view when exercising his/her responsibilities as stipulated in Article 1 of Decision 15/2025 of the Governing Board of the EIT on the cooperation with the MSRG.
- d) If a Representative/substitute is/was employed or contracted, including in an advisory capacity, in the last year by one of the applicant organisations, EIT Grant Beneficiaries, KIC partner organisations, KIC subgrantees or KIC legal entity/its affiliated entity or CLC;
- e) If a close family member of a Representative/substitute is directly involved in the preparation and/or presentation of a KIC proposal or an application for an EIT grant (proposal for KIC Business Plan (s), for Cross-KIC activity, request for additional funding etc.) ;
- f) If a Representative/substitute is in any other situation that could cast doubt on his/her ability when exercising his/her responsibility as stipulated in Article 1 of Decision 15/2025 of the Governing Board of the EIT on the cooperation with the MSRG or that could reasonably appear to do so in the eyes of an external third party.

10.4 Declaration of Intention

- (1) Upon their nomination, Representatives and substitutes shall make a declaration in writing concerning their commitment and confidentiality in accordance with the template provided in Annex I to the present Decision.
- (2) Declarations of Intention shall be submitted electronically to the EIT Secretariat at the MSRG@eit.europa.eu.

10.5 Declaration of Honour

- (1) Upon their nomination, Representatives and substitutes shall submit their Declarations of Honour (Annex II), duly filled in and completed, electronically to the EIT Secretariat at the MSRG@eit.europa.eu. In line with this declaration, Representatives and substitutes shall declare any interest that might create a Conflict of interest with respect to all activities in which he/she is involved or has been involved during the two years preceding the submission of this form in relation to the areas where the MSRG's opinion/advice is required according to Article 5.3 of the EIT Regulation.
- (2) Representatives and substitutes shall update and resubmit to the EIT their Declaration of Honour without delay following any change in their interests.
- (3) Declaration of Honour shall be made public via the EIT's website in line with the principle of transparency informing EIT's activities.

10.6 Specific Declaration of Interest (SDol)

- (1) At the start of each meeting, Representatives and substitutes will be asked to declare interests which can be considered prejudicial to their independence with respect to the items on the agenda.



- (2) In the event of such a conflict of interest, one of the mitigating measures stipulated in Article 10.7 hereof shall be applied by the Chairpersons.
- (3) The MSRG will be informed at the beginning of each meeting of interests declared by Representatives that pose a conflict with specific items on the meeting agenda. This information will be recorded in the summary of the meeting together with the specific mitigation measures imposed.

10.7 Procedure for identifying and handling conflict of interest situations

- (1) Declarations of honour submitted by the Representatives and substitutes upon their nomination shall be collected by the EIT Secretariat. The EIT Secretariat shall prepare annually a brief summary of the conflict-of-interest situations reported by the members based on the submitted declarations to be validated by the EIT Director and shared with the co-chairperson. This brief summary report shall include a proposal for preventive measure in case of an identified Conflict of Interest.
- (2) Where following the summary report, a member falls under any of the situations described in Article 10.3 of this decision, one of the following mitigating measures shall be applied by the Chairpersons:
 - Informing other members of the MSRG on the specific conflict of interest situation of the member of the MSRG and the area(s) concerned, with due respect to the principle of transparency and proportionality with regard to personal data;
 - Close monitoring of the participation of the member of the MSRG in the preparatory work, discussion and decision-making of the MSRG in relation to the agenda item where a conflict of interest has been identified;
 - Withdrawal from any deliberation in relation to the agenda item where a conflict of interest has been identified;
 - Withdrawal from participation in a MSRG meeting/meetings;
 - Withdrawal from voting in relation to the areas referred to in Article 6.(1) of this decision which are put to a vote;
 - Requesting the Member State concerned to replace the Representative in question by the nominated substitute or by another representative in case the identified conflict of interest could not be mitigated by any of the above-mentioned measures.

Article 11 Reporting and Transparency

- (1) Pursuant to Article 18 of Decision 15/2025 of the EIT Governing Board, the EIT shall make public on its website the names of Representatives and any changes or amendments to the MSRG's membership.
- (2) The MSRG may decide to publish one or several activity reports informing about its work.

Article 12 Correspondence

Correspondence sent to the MSRG shall be addressed to the EIT electronically at MSRG@eit.europa.eu, for the attention of the MSRG Chairpersons.



Article 13

Access to documents

- (1) Public access to MSRG's documents shall be handled in accordance with the rules applying to access to the EIT documents.
- (2) The EIT shall be competent to take decisions regarding requests for access to MSRG documents.

Article 14

Confidentiality and professional secrecy

- (1) Members of the MSRG shall not make public nor share with the general public any unpublished documents which have been made available to them by the EIT, in accordance with professional secrecy rules. In line with the GB Decision 15/2025 Art. 15 (1), the Secretariat of the MSRG shall inform the MSRG whenever the information provided is of confidential character.
- (2) Representatives shall comply with the obligations of professional secrecy and the protection of classified information laid down in EU law.
- (3) If a Representative fails to respect these obligations, the EIT shall seek to undertake all appropriate measures, which may include requesting the Member State to replace the representative in question.

Article 15

Protection of personal data

All processing of personal data for the purposes of these rules of procedure shall be in accordance with Regulation (EU) 2018/1725.

Article 16

Reimbursement rules

The reimbursement of travel and subsistence expenses of Representatives shall be arranged by the EIT Secretariat in line with Article 16 of Decision 15/2025 of the Governing Board on cooperation with the Member State Representatives Group.

Article 17

Repeal

This decision shall repeal and replace Decision 01/2022 of the MSRG on the Rules of Procedure of the Member State Representatives Group.

Article 18

Entry into force

- (1) This decision shall enter into force on the day of its adoption.



- (2) This decision shall be published on the EIT website.

Article 19

Final provisions

- (1) These rules of procedure may be subject to modification at the request of the Chairpersons.
- (2) For the amendment of the Rules of Procedure, the procedure laid down in Article 7 of this Decision shall be applied.

Done in Budapest on XX Month 2025

Martin Kern

Chairperson of the Member State Representative Group

Peter Spyns

Co-chairperson of the Member State Representative Group



ANNEX I

Declaration of Intention (DoI)

First Name	
Surname	
Position	<input type="checkbox"/> Representative of the MSRG <input type="checkbox"/> Substitute of the MSRG <input type="checkbox"/> Third party/expert

☐ I hereby agree and acknowledge as follows:

1. I have read Decision 01/2025 of MSRG on the Rules of Procedure of the Member States Representatives, and in particular, Articles 10.1. and 10.2 and I am aware of my obligations under the above-mentioned document.
2. I will treat all confidential information as information subjected to professional secrecy.
3. I will not disclose in any way to any third party any confidential information without the EIT's prior written consent.
4. I will not use (or permit any other person to use) any confidential information other than for the purpose of my work in connection with the EIT activities.
5. This undertaking shall not apply to any information that I can reasonably establish before the date of this undertaking or which became public knowledge other than through a result of a breach of any of the above commitments.
6. I acknowledge that improper disclosure of confidential information may constitute serious misconduct and may be subject to specific measures.
7. I shall continue to be bound by the terms of my declaration for two years after the end of my involvement in the EIT's activities.
8. I give my free and unambiguous consent to the EIT to process my personal data during my term as member of the Member State Representatives Group in accordance with Regulation (EU) 2018/1725.

☐ I have read and understood this Declaration and agree to its terms.

Please sign and date this form:

Date:	Signature:
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Please send a signed copy of this form to the EIT Secretariat



ANNEX II

Declaration of honour

First Name	
Surname	
Position	<input type="checkbox"/> Representative of the MSRG <input type="checkbox"/> Substitute of the MSRG <input type="checkbox"/> Third party/expert

You are required to complete and submit this form in order to confirm that you have read and taken note of Article 10 of Decision 01/2025 of MSRG on the Rules of Procedure of the Member States Representatives Group (hereinafter 'MSRG Rules of Procedure').

Completing this declaration should prompt you to consider whether you may have a possible conflict of interests that could affect the performance of your duties as a representative of the MSRG/substitute of the MSRG/third party/expert according to the MSRG Rules of Procedure. The declaration should also remind you that when you do have a conflict of interests you should inform the Chairpersons of the MSRG accordingly.

Please indicate if:

- You/your close family member are involved in the preparation and/or submission of a KIC proposal and/or an application for an EIT grant (proposal for KIC Business Plan (s), for Cross-KIC activity, request for additional funding etc.)

OR

- You have any professional, economic and/or personal interests/relationships with any entities concerned according to the latest updated list of KIC Legal Entities, CLCs and their affiliated entities; EIT Grant Beneficiaries, KIC Partner organisations and KIC subgrantees provided to you by the EIT Secretariat and available on the MSRG shared collaboration web space. If so, please specify your interest (e.g. management position/employment, etc). OR
- You have any professional, economic and/or personal interests/relationships with any applicant organisations for a KIC Call. If so, please specify your interest (e.g. management position/employment, etc).

Hereby, pursuant to the MSRG Rules of Procedure, I declare that as a Representative of the MSRG/Co-Chairperson of the MSRG/substitute member of the Member States Representative Group established pursuant to Decision 15/2025 of the Governing Board of the EIT of 1 September 2025 on the Cooperation with the Member States Representative Group/third party, I will carry out my duties and conduct solely with the interests of the MSRG in mind and shall not deal with a matter in which, directly or indirectly, I have any personal interest such as to impair my independence.



I hereby declare that I have read Article 10 of the MSRG Rules of Procedure and I am aware of my obligations. I also declare that I do /do not have a personal interest (a family or financial interest) which would actually or potentially impair my independence in the course of my duties as Representative of the MSRG/Co-Chairperson of the MSRG/substitute of the MSRG/third party/expert.

I hereby certify that I will immediately inform the Chairpersons of the MSRG of any change in my situation, or of any new relevant information I may receive which could be deemed as a potential or actual conflict of interest according to the MSRG Rules of Procedure.

Signature of the [*Representative of the MSRG/Substitute/Third party/Expert*]:

Date:

Please submit your completed declaration and send it to EIT Secretariat: MSRG@eit.europa.eu

Please note that the EIT Secretariat will keep a record of this declaration.