



Record¹ of processing activities regarding the online registration and participation in the Financial Sustainability Workshop of 26 February 2026 organised by the European Institute of Innovation and Technology

Nr	Item	Description
1	Reference number	DPO-66
2	Name of the data controller, the data protection officer and processor ² , if applicable and contact details	<p>The data controller is the Head of Operations Knowledge and Innovation Communities.</p> <p>Contact e-mail: fsworkshop@eit.europa.eu</p> <p>Contact e-mail of the Data Protection Officer: EIT-DPO@eit.europa.eu</p>
3	Purposes of the processing	<p>The objective of the workshop is to share the experience of EIT and KICs on financial sustainability related issues with representatives of European Partnerships (EPs) and provide EP participants with guidance and advice on possible solutions to achieve financial sustainability in their activities.</p> <p>The processing of the personal data within the context of the workshop is necessary for the following purposes:</p> <ul style="list-style-type: none"> - To register people participating in the event; - To ensure the efficient organisation and management of the event, including the management of participation list, invitations, reporting and follow-up activities; - To create awareness and promote the visibility of the event, particularly by means of media and publications.

¹ In line with article 31 of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39–98)

² For further information, please see “categories of data recipients”



		<p>The workshop will be held in person at European Commission's premises (QUARTIER LEOPOLD - Mondrian (champ de Mars) - Floor -01 Room 127-131, Brussels. Video-surveillance is ensured at the European Commission's premises, in accordance with its rules³.</p> <p>Registration is required for all participants of the event. The registration is managed online by the EIT.</p>
4	Categories of data subjects	The data subjects are the registered event participants.
5	Categories of the personal data processed	<p>Within the context of the event organised by the EIT, the following types of personal data are processed in relation to the data subjects:</p> <ul style="list-style-type: none"> - As part of the online registration process the following personal data are processed for <u>all participants</u>: , family name, first name, name of the organisation, position in the organisation, contact details: e-mail address. In addition to the above, participants at the event are given the opportunity to indicate individual requirements e.g. those pertaining to diet, mobility and attendance at the meeting. - <u>Photographs/pictures</u> may be taken during the event. For all the above processing operations, the data subject can decide to explicitly give his/her permission during the online registration. In case the data subject does not give consent, he/she will be given a special badge. Photographs of the event may be reproduced in various media including EIT publications, the EIT website, social media networks in connection with the event for visibility purposes and/or for further institutional purposes as well as for promotional activities of the EIT.
6	Categories of data recipients	<p>EU institutions and bodies:</p> <p>Within the EIT:</p>

³ https://commission.europa.eu/document/download/f45591d9-ff93-4acc-b0cd-cc2480d03700_en?filename=European-Commission-video-surveillance-policy-full%20text_en.pdf



	<p>For the purposes indicated above, access to personal data is provided to the EIT staff responsible for the organisation of the event and for the follow-up activities, if relevant.</p> <p>The event is organised in cooperation with ERA-Learn; however, all personal data will be collected, held, and managed exclusively by EIT and will not be shared.</p> <p>Within the European Commission and other EU institutions and bodies:</p> <p>For the provision of catering to the participants, the service CARES of the Infrastructure and Logistics in Brussels (OIB) Directorate of the European Commission will be used, no personal data will be shared with them. Access may also be provided for the fulfillment of their tasks to the Internal Audit Service of the Commission, the Court of Auditors (audit purposes), to the European Ombudsman, the European Data Protection Supervisor or the European Court of Justice and the General Court (in case of complaints or litigation).</p> <p>In order to ensure access to the European Commission's premises, access to certain types of personal data will be requested by European Commission's staff⁴. Moreover, for security reasons CCTV is installed in the buildings, information about the treatment and compilation is provided⁵</p>
7	<p>Time limit storage</p> <ul style="list-style-type: none"> - Personal data of <u>the participants of the event</u>, the retention period is <i>5 years</i> after the EIT Financial Sustainability 2026 Workshop budget is discharged in accordance with the EU Financial Regulation and the EIT Financial Regulation; - <u>Reports of the event</u> will be kept for audit purposes for a period of <i>5 years</i> after the EIT Financial Sustainability 2026 Workshop budget is discharged in accordance with the EU Financial Regulation⁶ and the EIT Financial Regulation; - After the above-mentioned retention periods, the data relating to the event required for scientific or historical research purposes, statistical purposes should be kept in an anonymous form.

⁴ <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32018R1725> https://commission.europa.eu/document/download/bbcbdfbc6-6114-46ff-9a06-ea7bc545c01e_en?filename=privacy_statement_pacs_en.pdf

⁵ https://commission.europa.eu/system/files/2019-11/ec-video-surveillance-policy_en.pdf

⁶ OJ L 193, 30.7.2018, p. 1–222



8	If applicable, transfers of personal data to a third country or to international organization (if yes, the identification of that third country or international organization and the documentation of suitable safeguards)	Please see "6. Categories of data recipients"
9	Legal basis and lawfulness	<ul style="list-style-type: none"> - Regulation (EU) 2021/819 of the European Parliament and of the Council of 20 May 2021 on the European Institute of Innovation and Technology (recast) ('EIT Regulation')⁷; - Decision (EU) 2021/820 of the European Parliament and of the Council of 20 May 2021 on the Strategic Innovation Agenda of the European Institute of Innovation and Technology (EIT) 2021-2027: Boosting the Innovation Talent and Capacity of Europe and repealing decision No 1312/2013/EU ('EIT Strategic Innovation Agenda 2021-2027')⁸; - GB Decision 36/2024 of the EIT Governing Board on the adoption of the Final Single Programming Document (2025-2027)⁹, as the multiannual financing decision for 2025-2027. <p><u>Lawfulness of the processing operation, the consent of the data subject</u></p>

⁷ OJ L 170, 12.5.2021, p. 1.

⁸ OJ L 189, 28.5.2021, p. 61.

⁹ Ares(2024)9134718



		<p>In line with Article 5(a) of Regulation No. (EU) 2018/1725, the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the EIT. The organisation of conferences and events is part of the public interest activities of the EIT.</p> <p>The specific processing of personal data (e.g. taking photographs) is allowed only if the data subject gives his/her explicit consent for such processing. Therefore, such processing is lawful based on Article 5 (d) of Regulation No. (EU) 2018/1725.</p>
12	General description of the technical and organisational security measures	Access to personal data stored by the EIT is limited to the designated staff of the EIT on a need-to-know basis. Technical measures are in place.
13	For more information, including how to exercise rights to access, rectification, object and data portability (where applicable), see the privacy statement:	https://eit.europa.eu/who-we-are/legal-framework/data-protection

Signature of the data controller (Approval is given via a workflow in ARES in place of a handwritten signature)

Annex: Privacy statement