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| 18/CEI/2018/EITPROCList of vendors for providing support and delivery on activities of the EIT, in particular in the following fields:- Sublist I - “Inspirational Leadership & Entrepreneurship” workshops for 12-18 years old female studentsin EU Member States and EU candidate and associated countries, with a particular focus on RIS countries [[1]](#footnote-2);- Sublist II -“Digital and Entrepreneurial Skills” workshops for 12-18 years old female students in EU Member States and EU candidate and associated countries, with a particular focus on RIS countries [[2]](#footnote-3); Annex 1 Standard Form for Expression of Interest |
|  |

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PREAMBLE

Vendors are requested to include in their expression of interest all the information and documents requested in the forms attached, in accordance with the instructions below:

Forms may be filled in one of the official languages of the European Union. The EIT appreciates to receive expressions of interest in English, its working language.

Forms shall be submitted dated, signed by a person authorised to sign on behalf of the vendor.

# PARTICIPATION IN SUBLISTS

Call for vendors 18/CEI/2018/EITPROC

**Name of the vendor: ……………………………………………………………**

**Indication of the field(s) for which you are submitting an application: ………………. (Sublist I /Sublist II)**

**For information purposes**, please indicate possible place(s) of delivery (one or more field(s) should be selected):

|  |
| --- |
| **EU- Member Countries (including RIS countries[[3]](#footnote-4)):** |
| [ ]  Austria | [ ]  Estonia (EIT RIS) | [ ]  Italy (EIT RIS) | [ ]  Portugal (EIT RIS) |
| [ ]  Belgium | [ ]  Finland | [ ]  Latvia (EIT RIS) | [ ]  Romania (EIT RIS) |
| [ ]  Bulgaria (EIT RIS) | [ ]  France | [ ]  Lithuania (EIT RIS) | [ ]  Slovakia (EIT RIS) |
| [ ]  Croatia (EIT RIS) | [ ]  Germany | [ ]  Luxembourg | [ ]  Slovenia (EIT RIS) |
| [ ]  Cyprus (EIT RIS) | [ ]  Greece (EIT RIS) | [ ]  Malta (EIT RIS) | [ ]  Spain (EIT RIS) |
| [ ]  Czech Republic (EIT RIS) | [ ]  Hungary (EIT RIS) | [ ]  Netherlands | [ ]  Sweden |
| [ ]  Denmark | [ ]  Ireland | [ ]  Poland (EIT RIS) | [ ]  United Kingdom[[4]](#footnote-5) |
| **EU associated countries (including RIS countries):** |
| [ ]  Albania (EIT RIS) | [ ]  FYROM (EIT RIS) | [ ]  Moldova | [ ]  Switzerland |
| [ ]  Armenia (EIT RIS) | [ ]  Georgia | [ ]  Montenegro | [ ]  Tunisia |
| [ ]  Bosnia and Hercegovina (EIT RIS) | [ ]  Iceland | [ ]  Norway | [ ]  Turkey |
| [ ]  Faroe Islands (EIT RIS) | [ ]  Israel | [ ]  Serbia | [ ]  Ukraine |

SECTION 1. IDENTIFICATION OF THE VENDOR

Single legal or natural person or company

In case a natural person submits an application alone, all the questionnaires must be completed as required.

In case a single legal person or company submits an application alone, all the questionnaires must be completed as required.

□ The application is submitted by a **sole vendor**. If applicable, please specify below:

* Legal person/company: ……….……………….…

NB: This company shall fill in all sections of the questionnaires

**Joint applications
Check one of the boxes below as appropriate:**

□ The application is a joint application submitted by a **group of vendors**. If applicable, please specify below:

* Company acting as **main point of contact** for the group of vendors:

……….…………………

NB: This company shall fill in all sections of the application:

* **Other companies** taking part in the joint application:

…….….…………………

 ……….……………….…

* Does a consortium or a similar entity already exist?

□ YES.

□ NO. Please note that, in case of award, the EIT may require the formal constitution of a consortium.

 **VENDOR’S IDENTIFICATION**

|  |
| --- |
| Identity |
| Name of the vendor |  |
| Legal form of the vendor |  |
| Date of registration |  |
| Country of registration |  |
| Registration number |  |
| VAT number (for legal entities) or ID number (for natural persons) |  |
| Address |
| Address of registered office of vendor |  |
| Where appropriate, administrative address of vendor for the purposes of this call for expressions of interest |  |
| Contact Person |
| Surname, forename: |  |
| Title (e.g. Dr, Mr, Ms) : |  |
| Function (e.g. manager): |  |
| Telephone number: |  |
| E-mail address: |  |
| Person(s) authorised to sign contracts (together or alone) on behalf of the company |
| Surname, forename |  |
| **Title** |  |
| Function |
| Declaration by an authorised representative of the organisation**[[5]](#footnote-6)**I, the undersigned, certify that the information given in this application is correct and that it is valid.Date and signature of authorised representative:  |

##

# SECTION 2. STATEMENT

*In case of a single vendor, only the vendor shall sign the Standard Form of Expression of Interest*

*If the application is submitted by a group of companies, the Standard Form of Expression of Interest shall be signed by the company acting as a main point of contact and a signed Power of attorney (Annex Ia) from each additional group member should be provided.*

**I, the undersigned, being the authorised signatory of the above vendor, hereby declare that we have examined and accepted the terms and conditions included in Notice of call for expressions of interest and its annexes.**

|  |  |
| --- | --- |
| **Signature** |  |
| **Name** |  |

 Date

# SECTION 3. ANNEXES

Annex Ia. Power of attorney

1. Workshops will contribute to the implementation of Action 8 - Inspiring Girls of the **Digital Education Action Plan** - <https://ec.europa.eu/education/initiatives/european-education-area/digital-education-action-plan_en>. [↑](#footnote-ref-2)
2. Workshops will contribute to the implementation of Action 8 - Inspiring Girls of the **Digital Education Action Plan** - <https://ec.europa.eu/education/initiatives/european-education-area/digital-education-action-plan_en>. [↑](#footnote-ref-3)
3. <https://eit.europa.eu/activities/outreac/eit-regional-innovation-scheme-ris> [↑](#footnote-ref-4)
4. United Kingdom is considered a Member State until the effective withdrawal from the European Union. [↑](#footnote-ref-5)
5. This person must be included in the list of legal representatives; otherwise the signature on the tender will be invalidated. [↑](#footnote-ref-6)